

**RECORD OF BOARD PROCEEDINGS
(MINUTES)**

May 21, 2018

A regular meeting of the Campbell County Board of Education was held on Monday, May 21st, 2018, 6:00 P.M. at the Alexandria Educational Center, 51 Orchard Lane, Alexandria, Kentucky.

In attendance at the meeting were:

Janis Winbigler
Dr. Ted Williams
Tina Kammerer
Kimber Fender
Richard Mason
Dr. David Rust, Superintendent
Jason Reed, Attorney

I. CALL TO ORDER

The meeting was called to order by Janis Winbigler, Chairperson.

Approve Agenda

18-047 Motion by Kammerer, seconded by Mason, that the agenda be approved as presented per the recommendation of the superintendent.

VOTE: Winbigler-Yes; Williams-Yes; Kammerer-yes; Fender-Yes; Mason-Yes. MOTION CARRIED.

Pledge of Allegiance

Mission Statement

School Presentation

Alexandria Educational Center
Mr. Alvin Elsbernd, Principal

Our Stars

Congratulations CCMS Student Technology Leadership Program

Congratulations to the CCMS Student Technology Leadership Program members for another successful year at state competition! Over 100 school districts attended the state competition to show what they know using technology.

Our CCMS State Winners:

Faith Stahl: Infographics 2nd Place
Carson Pelle: Digital Photography on Demand 2nd Place
Grant Stahl: Digital Art State Finalist
Emily Nolan: Digital Art State Finalist
Natalie Hicks: Graphic Design State Finalist
Ella Stahl: Original Digital Photography State Finalist
Breanna Collins: Manipulated Digital Photo State Finalist

CCMS Student's Artwork Displayed at the Cincinnati Art Museum

Congratulations to Ella Rinehard whose artwork was accepted and displayed at the 1st annual 10x10 Teen Art Expo at the Cincinnati Art Museum.

KY Governor School for the Arts Results

Congratulations to the following CCHS students who have been selected for the KY Governor School for the Arts:

Jessica Kuebbing - Architecture and Design
Trey Finkenstead - Creative Writing
Nicholas Yungbluth - Vocal Music
Joshua Wagner - Alternate for Vocal Music

Congratulations 2018 Kentucky Governor's Scholars

Please congratulate the following students who have been selected as 2018 Kentucky Governor's Scholars:

Devan Carrigan
Elena McCleary
Grace Meiser
Nathan Asbury
Luke Williams
Nicholas Yungbluth

CCHS Student Nicholas Yungbluth Earns 36 on ACT

Congratulations to Nicholas Yungbluth who has earned the highest possible ACT composite score of 36 on the ACT Test.

On average, only around one-tenth of 1% of all test takers earn the top score. Among US high school graduates in the class of 2017, just 2,760 out of more than 2 million students who took the ACT earned a composite score of 36.

Congratulations SKILLS USA Students

The following students represented Campbell County and the Campbell County ATC at the State Skills USA competition:

Masonry I – Tyler Thompson 2nd Place
Teamworks – Dylan Eason and Devon Poe – 2nd Place
Info Tech Services – Cole Arthur – 2nd Place

The following students finished in 1st place and will move on to the National Competition:

Electrical Construction Wiring – Ryan Hernandez – 1st Place
Web Design – Jacob Koeninger and Carson Taylor – 1st Place
Internetworking – Zander Bates – 1st Place
Automotive Refinishing – Hunter Plewke – 1st Place

2nd Place All-State Art Awards Winner

Congratulations to Jessica Kuebbing for winning 2nd place in the All-State Art Awards for her fashion design piece. Jessie's ball gown was made completely of paper and is fully wearable.

Congratulations FBLA State Leadership Students

Congratulations to the following FBLA members who placed at the state leadership conference in Louisville:

Derek Ramsey, Nick Bellm, Nolan Neiser, and Brady Venneman made finals in Parliamentary Procedures;
Mason Thacker placed 2nd in Future Business Leader;
Blake Weimer placed 2nd in Business Communications;
Blake Clark, Jake Frisch, and Aaron Smith placed 2nd in Mobile Application Development

CCHS Student Chosen for FBI Academy Youth Leadership Program

Congratulations to CCHS student Ava Owen on being accepted into the FBI Academy Youth Leadership Program.

The FBI National Academy Associates, Inc. (FBINAA) hosts a week-long training event for high school students at the FBI Academy every summer called the Youth Leadership Program (YLP). Applicants are chosen by each state's chapter based on an application, an essay on "What is Leadership", grades and extracurricular activities, as well as an interview. One representative was chosen from Kentucky. Ava will be spending nine days at the FBI Academy in Quantico, Virginia with other representatives from across the United States and abroad. While at the Academy, she will study leadership, ethics, character, goal setting, and many other aspects of criminal justice. She will also do daily physical training and have the opportunity to run the "Yellow Brick Road", which is a 4.25 mile FBI obstacle course. She will also have the opportunity to visit Washington D.C, the Holocaust Museum, the Law Enforcement Memorial and Arlington Cemetery.

Campbell County High School Students Selected for Prestigious Academies

Three Campbell County High School students have been selected to two of Kentucky's most prestigious academies to complete the final two years of their high school studies. Lydia Deaton and Anya Deaton have been selected to attend the Craft Academy for Excellence in Science and Mathematics at Morehead State University, and J.T. Reagor, as been selected to attend the Gatton Academy of Mathematics and Science at Western Kentucky University.

CCHS Scholarship Recipient

Congratulations to Joel Sebastian who has been selected as a winner of the National Merit Schneider Electric North America Foundation Scholarship.

Scholars were selected from students who advanced to the finalist level in the National Merit Scholarship competition and met criteria of their scholarship sponsors. Corporate sponsors provide National Merit Scholarships for finalists who are children of their employees, who are residents of communities the company serves, or who plan to pursue college majors or careers the sponsor wishes to encourage. Most of these awards are renewable for up to four years of college undergraduate study and provide annual stipends that range from \$500 to \$10,000 per year. Some provide a single payment between \$2,500 and \$5,000. Recipients can use their awards at any regionally accredited U.S. college or university of their choice.

Congratulations to Ms. Connie Pohlgeers and Dr. Shelli Wilson

Congratulations to Ms. Connie Pohlgeers and Dr. Shelli Wilson on receiving the "Spirit of the Region Award" at the Northern Kentucky Excellence in Education Awards dinner. They were recognized for their work in social/emotional education across Northern Kentucky.

Congratulations 2018 Northern KY Excellence in Education Award Recipients

Congratulations to the following for being named Golden Apple Winners at the 2018 Northern Kentucky Excellence in Education Awards: Ryan Goss, Campbell County High School; Corrie Posinski, Campbell Ridge Elementary and Leslie Hagen, Cline Elementary. A special congratulations to Mr. Ryan Goss for receiving the A.D. Albright Teacher Leadership Award as the top Golden Apple Winner for the region!

Congratulations to Ms. Sarah Harmon, Family Resource Center Coordinator at Campbell Ridge Elementary, for receiving the Student Services Award at the 2018 Northern Kentucky Excellence in Education. Sarah was recognized for her work with students and families.

CCMS Students Selected in Duke University Talent Identification Program

Congratulations to the CCMS 7th grade students who were selected and participated in the 2017-2018 7th grade Duke University Talent Identification Program. Students who scored at or above the 95th percentile on their 6th grade KPREP scores were invited to participate:

Sarai Aboagye
Jordan Brooks
Ryann Crowley
Jeanell Frimpong-Mansoh
Eli Hogle
Isabella McIntosh
Brandon Robinson

As part of the program, these students took the ACT this year as 7th graders. Based on the scores they received, three of these students (Ryann Crowley, Jeanelle Frimpong-Mansoh, Isabella McIntosh) have been invited to attend the state recognition ceremony at Western Kentucky University.

Recess

As provided in the agenda (as approved), the Board briefly recessed.

II. COMMUNICATIONS

Audience Comments

Superintendent Comments

Board Member Comments

Personnel Actions

NAME	POSITION	ACTION / REASON	EFFECTIVE	LOCATION
Allender, MaryEllen	Athletic Secretary	Retired	6/30/2018	CCHS
Baker, Rhonda L	Teacher	Resigned	6/30/2018	CCMS
Bockerstette, Julie	Secretary	Retired	6/30/2018	CCMS
Donnermeyer, Cynthia	Food Service Mgr	Retired	6/30/2018	Cline
Fielders, Cecil	Bus Driver	Retired	6/30/2018	Transportation
Gorman, Julia	Guidance Counselor	Resigned	6/30/2018	Campbell Ridge
Gosney, Dena	Teacher	Retired	6/30/2018	Cline
Kissee, Kimberly	Teacher	Resigned	6/30/2018	Crossroads
Martin, Carolyn	Custodian	Hired	4/23/2018	CCHS
McCall, Morgan	RTI Psychologist	Hired	7/1/2018	CCHS/CCMS
McCarthy, Jeff	Asst. Football Coach	Hired	4/11/2018	CCHS
Minor, Jill	Guidance Counselor	Resigned	6/30/2018	Ridge/ Reiley
Mosley, Timothy	Assistant Principal	Hired	5/2/2018	CCHS
Pohlman, Amanda	Paraeducator	Resigned	6/30/2018	Crossroads
Rabe, Virginia	Preschool Teacher	Retired	6/30/2018	Grant's Lick
Rust, Sarah	Custodian	Resigned	4/9/2018	CCHS
Smeshek, Angela	Custodian	Resigned	5/4/2018	CCHS
Stam, Kylie	Guidance Counselor	Hired	5/1/2018	Campbell Ridge
Styer, Troy	Asst. Football Coach	Hired	4/11/2018	CCHS
Wall, Jamie	Teacher	Resigned	6/30/2018	Campbell Ridge
White, Lydia	Paraeducator	Retired	6/30/2018	CCHS

Substitutes

Miller, Janet	Sub Lunchroom Monitor	Hired	4/13/2018	Campbell Ridge
Walker, Molly	Substitute Teacher	Hired	4/12/2018	District Wide

Written Communications and Reports

SBDM Minutes

FRYSC Reports

Homeless Services Report

Public Relations Report

Pupil Personnel Report

School Related Field Trip Notifications

Field Trip Report – Athletics

Field Trip Report – Transportation

FRYSC Reconfiguration

Annual Technology Plan

KISTA Surplus Bus Sale Results (2018)

POST (“Protecting Our Students & Teachers”) Program (on agenda but failed to attend)

III. ACTION AGENDA

Administrative Indexes

18-048 Motion made by Williams, seconded by Mason, that the modification of administrative indexes be approved as presented per the recommendation of the superintendent:

	Days	Index	Rank 2	Updated					
CERTIFIED		Step 2	20 YRS.	Rate		NOTES			
			Base -						
			\$58,239.35						
Associate Superintendent	240	1.85	448.93	448.93					
Assistant Superintendent of Operations	240	1.80	429.52	436.80					
Principal - High School	232	1.65	414.20	414.20					
Principal - Middle School	232	1.61	404.16	404.16					
Director of Special Education**	232	1.54	388.26	386.59		**Decrease days to 232 and index to 1.54			
Chief Information Officer	232	1.54	386.59	386.59		once position is vacated			
Director of School Improve/Community Ed	232	1.54	386.59	386.59					
Student Services Director - DPP	232	1.54	386.59	386.59					
Principal - Elementary	232	1.54	386.59	386.59					
Assistant Principal - High School	220	1.42	367.97	375.91					
Assistant Principal - Middle School	220	1.39	367.97	367.97					
Assistant Special Education Director	225	1.42	367.56	367.56					
Principal - Alternative Program	225	1.42	359.79	367.56					
Assistant Principal - Elementary	205	1.29	370.34	366.48					
Principal - CC Area Technology Center	232	1.42	344.58	356.46					
CCHS Athletic Director	232	1.39	333.87	348.93					
CCMS Athletic Director	215	1.28	346.73	346.73					
Teaching and Learning Leaders (Elem./Sec.)	232	1.36	323.83	341.40					
Instructional Coaches	210	1.20	332.80	332.80					
Behavior Interventionist	210	1.20	332.80	332.80					
Add GT Coordinator to Indexed List	210	1.19	N/A	330.02					
CLASSIFIED			Current	Update		NOTES			
			Daily Rate	d Rate					
Finance Director	235	1.93	429.85	429.85					
Building & Grounds Director**	232	1.95	389.00	379.27		*Reduce index to 1.95 once			
Health Service Coordinator	200	1.41	368.99	368.99		position is vacated			
Transportation Director	232	1.88	345.95	365.66					
Occupational Therapist	182	1.17	340.20	336.47					
LAN Admin. and System Support Services	240	1.75	329.03	329.03					
Assistant Director of Finance	232	1.40	304.66	315.83					
Food Service Director	240	1.67	313.99	313.99					
Human Resources Supervisor	232	1.59	282.02	309.25					
Speech Language Pathologist - CCC	187	1.10	307.88	307.88					
Admin. Asst. to Superintendent /Office Mgr.	240	1.42	296.31	296.31					
Educational Interpreter	182	1.00	290.77	287.58					
Lead Mechanic / Asst Transportation Dir.	240	1.50	282.02	282.02					
Speech Language Pathologist - CFY	187	1.00	279.89	279.89					
Maintenance Mgr - High School **	240	1.44	270.74	270.74					
Maintenance Mgr - Middle School	240	1.44	270.74	270.74					
20-Yr Base Salaries:		Non- Degree	45,124						
		Degree	52,339						

VOTE: Winbigler-No; Williams-Yes; Kammerer-No; Fender-Yes; Mason-Yes. MOTION CARRIED.

Salary Schedules 2018-19

18-049 Motion made by Kammerer, seconded by Fender, that the salary schedule for 2018-19 be approved as presented per the recommendation of the superintendent.

VOTE: Winbigler-Yes; Williams-Yes; Kammerer-Yes; Fender-Yes; Mason-Yes. MOTION CARRIED.

Tentative Budget 2018-19

18-050 Motion made by Fender, seconded by Mason, that the 2018-19 Tentative Budget be approved as presented per the recommendation of the superintendent.

VOTE: Winbigler-Yes; Williams-Yes; Kammerer-Yes; Fender-Yes; Mason-Yes. MOTION CARRIED.

Administrative Assistant Board Stipend

18-051 Motion made by Williams, seconded by Kammerer, that a stipend paid to an assigned employee at 1.5 times their hourly rate of pay for board meeting time attended be approved per the recommendation of the superintendent.

VOTE: Winbigler-Yes; Williams-Yes; Kammerer-Yes; Fender-Yes; Mason-Yes. MOTION CARRIED.

Summer Food Service Program 2018

18-052 Motion made by Fender, seconded by Williams, that the 2018 summer food program be approved as submitted per the recommendation of the superintendent.

The Food Service Director recommends Campbell County Schools approve the Summer Food Service Program at following four (4) sites:

1. Campbell Ridge Elementary
2. Cline Elementary
3. Crossroads Elementary
4. Campbell Middle School

Summer Feeding will operate along with the 21st Century Programs at these locations.

Dates:

July 9 - August 3, 2018 at Campbell Ridge, Cline and Crossroads Elementary Schools

July 9 – July 20, 2018 at Campbell County Middle School

Qualifications

Children who have not reached their 19th birthday are eligible to eat a free breakfast and lunch

Funding

This program is operated through the Federal Summer Food Service funds

Times are Monday thru Friday

Breakfast 8:45 a.m. – 9:20 a.m.

Lunch 11:30 a.m. – 12:45 p.m.

VOTE: Winbigler-Yes; Williams-Yes; Kammerer-Yes; Fender-Yes; Mason-Yes. MOTION CARRIED.

Meal Price 2018-19

18-053 Motion made by Mason, seconded by Williams, that the meal prices for the 2018-19 school year, in accordance with the Meal Price Equity Tool to meet Federal USDA Guidelines, be approved as submitted per the recommendation of the superintendent.

18-19 Student Lunch Pricing

Elementary Students K-5 \$2.60
Middle/ High Students \$2.85

18-19 Breakfast Pricing

All Students \$1.50 (K-12)

Adult Pricing for 18-19

Adult Lunch Meal Price \$3.50
Adult Breakfast Meal Price \$2.35

VOTE: Winbigler-Yes; Williams-Yes; Kammerer-Yes; Fender-Yes; Mason-Yes. MOTION CARRIED.

Award of Gasoline and Diesel Fuel Bid

18-054 Motion made by Fender, seconded by Williams, that the gasoline and diesel fuel bid be awarded to Lykins Oil for the 2018-19 school year beginning July 1, 2018 and ending June 30, 2019 per the recommendation of the superintendent.

Fixed Price Differential

#2 Low sulfur diesel – 0.009 cents
Gasoline - .115 cents

VOTE: Winbigler-Yes; Williams-Yes; Kammerer-Yes; Fender-Yes; Mason-Yes. MOTION CARRIED.

Award of Tire Bid

18-055 Motion made by Williams, seconded by Mason, that the tire bid be awarded to Bob Sumerel Tire – Erlanger for items 1, 2, 5 and 6 and Best One for items 3 and 4 for the 2018-19 school year beginning July 1, 2018 and ending June 30, 2019 per the recommendation of the superintendent.

Bob Sumerel Tire - Erlanger bid the following:

Item 1 265/75R22.5 – 275.00 each
Item 2 295/75R22.5 – 265.00 each

Best One bid the following:

Item 3 295/75R22.5 – 299.50 each
Item 4 265/75R22.5 – 375.00 each

Bob Sumerel Tire - Erlanger bid the following:

Item 5 265/75R22.5 – 82.95 each
Item 6 295/75R22.5 – 98.25 each

VOTE: Winbigler-Yes; Williams-Yes; Kammerer-Yes; Fender-Yes; Mason-Yes. MOTION CARRIED.

Award of Oil Bid

18-056 Motion made by Fender, seconded by Kammerer, to award Apollo One the oil bid for the 2018-19 school year beginning July 1, 2018 and ending June 30, 2019 per the recommendation of the superintendent.

Bids were requested for 15W40 premium base grade oil which meets API class CK-4 and/or (C.E.S.) 20086 diesel engines. Apollo Oil was the low bidder.

Apollo bid the following:
\$6.35 per gallon

VOTE: Winbigler-Yes; Williams-Yes; Kammerer-Yes; Fender-Yes; Mason-Yes. MOTION CARRIED.

Designation of Depository

18-057 Motion made by Fender, seconded by Williams, that Heritage Bank be appointed as the depository for the Campbell County Board of Education beginning July 1, 2018 not to exceed June 30, 2020 per the recommendation of the superintendent.

VOTE: Winbigler-Yes; Williams-Yes; Kammerer-Yes; Fender-Yes; Mason-Yes. MOTION CARRIED

IV. CONSENT AGENDA

18-058 Motion made by Fender, seconded by Williams, that the consent agenda be approved per the recommendation of the superintendent.

Minutes

April 16, 2018 – Regular Meeting
April 23, 2018 - Working Meeting
April 30, 2018 – Special Meeting

Bills - Addendum

General Fund # 129335-129496 as listed in the Orders of the Treasurer

Bills – Regular

General Fund # 129497-129679 as listed in the Orders of the Treasurer

Treasurer's Report

Campbell County Board of Education
Treasurer's Report
For Month Ended April 30, 2018

Fund	Beginning Balance	Revenues	Expenditures		Ending Balance
			Salaries	Others	
General	16,595,593	1,853,008	(1,999,975)	(607,920)	15,840,706
Sick Leave Retire.	168,257		0	0	168,257
Committed Funds	400,000		0	0	400,000
Special Revenue	(326,881)	174,229	(263,778)	(120,608)	(537,038)
District Activity	89,473	39,677		1,536	130,686
Capital Outlay	207,608		0	(74)	207,533
Building	2,524,521	0	0	0	2,524,521
Construction	206,490	0	0	(7,012)	199,478
Debt Service	(2,475,415)	0	0	0	(2,475,415)
Food Service	108,064	221,763	(55,881)	(92,171)	181,775
Totals *	\$ 17,497,710	2,288,676	(2,319,634)	(826,249)	\$ 16,640,503

* Cash and cash equivalents in all funds include approx. \$380,545 in investments and certificates of deposits yielding 0.615% and the remainder in interest-bearing checking accounts yielding 1.05%.

Leave of Absence Requests

Julie Bockerstette, secretary at Campbell County Middle School, from April 9, 2018 through June 30, 2018 for FMLA.

Peggy Boden, paraeducator at Campbell County High School, intermittent leave from March 20, 2018 through June 30, 2018 for FMLA.

Annette Campbell, bus driver at Transportation, from April 26, 2018 through May 8, 2018 for FMLA.

Collette Carr, paraeducator at Campbell Ridge Elementary, from April 23, 2018 through April 27, 2018 for FMLA.

Jacqueline Hill, paraeducator at Campbell Ridge Elementary, from April 23, 2018 through May 4, 2018 for FMLA.

Jeffrey Marks, teacher at Campbell County Middle School, from April 9, 2018 through May 3, 2018 for FMLA.

Donald Scheid, Teacher at Campbell County High School, from April 9, 2018 through April 13, 2018 for FMLA.

Patricia Sullivan, Food Service Manager at Campbell Ridge Elementary, intermittent leave from April 9, 2018 through June 30, 2018 for FMLA.

Renee Waymeyer, bus driver at Transportation, from April 24, 2018 through May 3, 2018 for FMLA.

Brett White, teacher at Campbell County High School, from May 9, 2018 through May 16, 2018 for FMLA.

Emergency Certified Employees

The Educational Professional Standards Board (EPSB) requires a specific board meeting date and board number for individuals completing applications to be emergency-certified when applicable. In the event CCS cannot employ a “certified” individual, this meeting date and number will be used in the application process.

Pay Date Schedule 2018-19

Board Policy 03.121 and 03.221 requires the board to approve the payroll distribution schedule annually. The Finance Director submitted the pay dates for the new school year for board approval. CCS pays employees every other week or 26 pay periods per school year.

Auditor Contract for 2017-18 Financial Statement

Campbell County used Barnes Dennig & Co. Ltd. to audit the 2016-17 financial statements. This contract is for Barnes Dennig & Co. Ltd. to audit the 2017-18 financial statements. The contract amount is \$21,400; an increase of \$800 from the prior year

Indirect Costs for Programs and Grants 2018-19

Accounting rules and federal regulations allow the General Fund to be reimbursed for indirect costs associated with administering federal programs and grants. The Kentucky Department of Education (KDE) sets the indirect cost reimbursement rates. Boards of Education simply adopt those rates set by KDE. These are 15.67% (an increase from 15.25% last year) for Food Service and 2.64% (a slight decrease from 2.70% last year) for federal grants. The board is being asked to approve these indirect reimbursement cost rates as submitted.

Holly Hill and AEC Calendar 2018-19

Attached is the proposed calendar for the 2018-19 school year for Holly Hill Children's Home. This Extended Services Program is operated through funding from Kentucky Educational Collaborative for State Agency Children. The program is required to offer each student 210 days of direct instruction-full days-177 and partial days-33 plus 6 holidays.

The board's approval of the extended days calendars is required as part of the application for the KECSAC and DJJ funds.

Memorandum of Agreement (MOA) with DJJ for Day Treatment Program at Alexandria Educational Center 2019-2020

Enclosed is the day treatment renewal application for fiscal years 2019-2020. The agreement amount is \$73,710 for fiscal year 2018 which is the same amount as the current year.

VOTE: Winbigler-Yes; Williams-Yes; Kammerer-Yes; Fender-Yes; Mason-Yes. MOTION CARRIED.

V. ADJOURN

There being no further business to come before the board, Ms. Winbigler entertained a motion to adjourn.

18-059 Motion made by Williams, seconded by Kammerer, that the meeting be adjourned.

VOTE: Winbigler-Yes; Williams-Yes; Kammerer-Yes; Fender-Yes; Mason-Yes. MOTION CARRIED.

The meeting adjourned at 7:20 p.m.

APPROVED:

JANIS WINBIGLER, CHAIRPERSON

ATTEST:

DR. DAVID A. RUST, SECRETARY