

**RECORD OF BOARD PROCEEDINGS
(MINUTES)**

October 28, 2019

A regular meeting of the Campbell County Board of Education was held on Monday, October 28, 2019, 6:00 p.m. at the Alexandria Educational Center, 51 Orchard Lane, Alexandria, Kentucky.

In attendance at the meeting were:

Janis Winbigler, Chairperson
Richard Mason, Vice Chairperson
Susan Dunn
Kimber Fender
Peggy Schultz
Dr. David Rust, Superintendent
Garry Edmondson, Attorney

I. CALL TO ORDER

Janis Winbigler, Chairperson, called the meeting to order.

Approve Agenda

19-142 Motion by Schultz, seconded by Mason, that the agenda be approved as presented per the recommendation of the superintendent.

VOTE: Winbigler-Yes; Mason-Yes; Dunn-Yes; Fender-Yes; Schultz-Yes. MOTION CARRIED.

Pledge of Allegiance

Mission Statement

School Presentation – Campbell Ridge Elementary

Anthony Mazzei, Principal

Our Star Report

KMEA Administrator of the Year

Congratulations to Mr. Matt Moore, CCMS principal for being named Kentucky Music Educators District 6 Administrator of the year! The music teachers of Northern Kentucky nominated a number of administrators and selected Mr. Moore to represent District 6 for the state award in February. Congratulations Mr. Moore!

Congratulations Kentucky School Counselor Association Award Winners

The Kentucky School Counselor Association selected their award winners for the school year and several CCS staff members had been recognized. Each of these ladies were honored at the Kentucky School Counseling Association Awards Banquet held on September 12th in Lexington.

Andrea Sebastian: Elementary Counselor of the Year
Connie Ryle: KSCA Principal of the Year
Emily Park: Pamela Gabbard Emerging Leader Award
Connie Pohlgeers: Angela Wilkins Helping Hand Award

Congratulations to the Following Students Selected for Fall Honors Choir in Lexington

Congratulations to the following students who were selected by a panel of choir directors around the state to participate in the Fall Honors Choir through the Kentucky Chapter of the American Choral Directors Association in Lexington, Kentucky November 8-9, 2019. This is quite an honor.

Reiley Elementary
Annelise Huff

CCMS

Elizabeth Bailer Arabella Bertucci Jada Coleman Ethan Glahn Bella Gulden Alexandra Hess
Morgan Liberatore Alexander Randall Sydney Smith Kevin Webb

CCHS

Emilie Zengel

II. COMMUNICATIONS**Audience Comments****Superintendent Comments****Board Member Comments****Personnel Actions**

NAME	POSITION	ACTION / REASON	EFFECTIVE	LOCATION
Adams, Amanda	21st Century Student Tutor	Hired	9/16/2019	Crossroads
Ballinger, Kyle	Youth Athletic Coach	Hired	10/16/2019	CCMS
Bittner, Kyle	Youth Athletic Coach	Hired	10/16/2019	CCMS
Bonnell, Amanda	Asst. Swim Coach	Hired	10/8/2019	CCMS
Crowder, Ronald	Asst Football Coach	Hired	9/26/2019	CCMS
Davis, Darwin	Custodian	Resigned	10/9/2019	CCHS
Davis, Harold	Boys Basketball Coach	Hired	10/8/2019	CCMS
Florence, DeAndre	Head Girls Basketball Coach	Hired	10/8/2019	CCMS
Griffin-Ayers, Joseph	21st Century Student Tutor	Hired	9/4/2019	Campbell Ridge
Johnson, Ken	Boys Basketball Coach	Hired	10/8/2019	CCMS
Kissee, Kyle	Youth Athletic Coach	Hired	10/16/2019	CCMS
Laytart, Jason	Youth Athletic Coach	Hired	10/16/2019	CCMS
Lehrter, Dana	21st Century Tutor	Hired	9/24/2019	Crossroads
Lewis, Ian	Asst Football Coach	Hired	9/26/2019	CCMS
Lusher, Joseph	Lead Custodian	Retired	9/30/2019	CCMS
Mackie, Angela	Paraeducator	Hired	9/9/2019	Crossroads
Mason, Jordan	Asst. Wrestling Coach	Hired	10/8/2019	CCMS
McGovney, Nate	Boys Basketball Coach	Hired	10/8/2019	CCMS
Moloney, Grace	21st Century Student Tutor	Hired	9/16/2019	Crossroads
Moore, Tim	Youth Athletic Coach	Hired	10/16/2019	CCMS
Morris, Steve	Youth Athletic Coach	Hired	10/8/2019	CCMS
Mosier, Cole	Family Resource Coordinator	Hired	9/16/2019	CCHS
Neiser, Nolan	21st Century Student Tutor	Hired	9/16/2019	Crossroads
Niemer, Jason	Boys Basketball Coach	Hired	10/8/2019	CCMS
Nordwick, Cynthia	Youth Athletic Coach	Hired	10/8/2019	CCMS
Perkins, Hailey	21st Century Student Tutor	Hired	9/3/2019	Cline

Prodoehl, Caleb	21st Century Student Tutor	Hired	9/9/2019	Crossroads
Queen, Joan	Teacher	Hired	10/21/2019	Reiley
Rauch, Heather	21st Century Student Tutor	Hired	9/16/2019	Crossroads
Smith, Jeff	Boys Basketball Coach	Hired	10/8/2019	CCMS
Spaulding, William	Asst Football Coach	Hired	9/26/2019	CCMS
Svata, Joey	Head Dive Coach	Hired	10/8/2019	CCMS
Tackett, Ian	Custodian	Resigned	9/23/2019	Campbell Ridge
Vance, Hilliard	Boys Basketball Coach	Hired	10/8/2019	CCMS
Vasquez, Jocelyn	21st Century Student Tutor	Hired	9/23/2019	Crossroads
Waggoner, Michael	Girls Basketball Coach	Hired	10/21/2019	CCMS
Walter, Michelle	Competition Head Cheer Coach	Hired	10/8/2019	CCMS
Weinberg, Kyle	21st Century Student Tutor	Hired	9/16/2019	Crossroads
Weinel, Dan	Youth Athletic Coach	Hired	10/16/2019	CCMS
Weinel, Thomas	Bus Driver	Resigned	9/23/2019	Transportation
Wenz, Jordan	Head Dance Coach	Hired	10/8/2019	CCMS
Wooton, Heather	Girls Basketball Coach	Hired	10/21/2019	CCMS
Yungbluth, Claire	21st Century Student Tutor	Hired	9/23/2019	Cline

Substitutes

Bacigalupo, Mary Beth	Substitute Teacher	Hired	10/1/2019	District Wide
Bauer, Jacqueline	Substitute Food Service	Hired	9/19/2019	District Wide
Bell, Karen	Substitute Teacher	Hired	9/17/2019	District Wide
Clark, Aimee	Substitute Teacher	Hired	9/25/2019	District Wide
Clark, Jennifer	Substitute Food Service	Hired	9/19/2019	District Wide
DeFazio, Jay	Substitute Teacher	Hired	9/20/2019	District Wide
Godby, Tammy	Substitute Teacher	Hired	9/17/2019	District Wide
Greely, Marilyn	Substitute Teacher	Hired	10/3/2019	District Wide
Hyett, Victoria	Substitute Teacher	Hired	10/9/2019	District Wide
Jaggers, Carrie	Substitute Teacher	Hired	9/5/2019	District Wide
Katt, Evan	Substitute Teacher	Hired	9/17/2019	District Wide
Law, Natali	Substitute Teacher	Hired	9/25/2019	District Wide
Lehrter, Dana	Substitute Teacher	Hired	9/24/2019	District Wide
McCormick, Christopher	Substitute Bus Monitor	Hired	9/16/2019	Transportation
Perry, Jacob	Substitute Teacher	Hired	9/17/2019	District Wide
Peters, Edward	Custodian	Hired	10/21/2019	CCMS
Reis, Karen	Substitute Bus Monitor	Hired	9/16/2019	Transportation
Sampson, Elizabeth	Substitute Teacher and Substitute Paraeducator	Hired	10/8/2019	District Wide
Schuckmann, Jamie	Substitute Teacher and Substitute Paraeducator	Hired	10/2/2019	District Wide
Shields, Gwendolyn	Substitute Paraeducator	Hired	10/28/2019	District Wide
Spaulding, William	Substitute Paraeducator	Hired	9/12/2019	District Wide

Sprinkle, Carol	Substitute Teacher and Substitute Paraeducator	Hired	10/8/2019	District Wide
Turner, Amanda	Substitute Teacher	Hired	10/2/2019	District Wide
Webb, Annette	Substitute Paraeducator	Hired	9/17/2019	District Wide
Yockey, Gina	Substitute Teacher	Hired	9/17/2019	District Wide

Written Communications and Reports

SBDM Minutes

FRYSC Reports

Homeless Services Report

Pupil Personnel Report

Public Relations Report

School Related Field Trip Reports

Field Trip Report – Athletics

Field Trip Report – Transportation

Report of Gifts/Donations

Communication from Kentucky Department of Education

Adjustment o Campbell County High School Athletic Ticket Prices

Policy Revisions; First Reading

01.111 District Planning

02.441 Assessment of Student Process (SBDM)

02.442 Comprehensive School Improvement Plan

04.32 Model Procurement Code Purchasing

Procedure Revisions

01.6 AP.2 Request to Examine and/or Copy District/School Council Records

04.31 AP.1 Purchasing and Procurement

04.32 AP.2 Purchasing Forms

04.32 AP.21 Purchase Certification

Calendar Committee Recommendation; First Reading

III. ACTION AGENDA

Purchase of Six (6) Buses

19-143 Motion made by Mason, seconded by Dunn, to approve the purchase of six (6) buses as quoted for \$577,344.00 per the recommendation of the superintendent.

VOTE: Winbigler-Yes; Mason-Yes; Dunn-Yes; Fender-Yes; Schultz-Yes. MOTION CARRIED.

Private Carrier Transportation Request; FBLA to Washington DC October 31, 2019 National Fall Leadership by Airlines

19-144 Motion made by Dunn, seconded by Fender, to approve the use of a commercial airline as the common carrier for the Campbell County High School FBLA Trip to Washington D.C. October 31-November 3, 2019 per the recommendation of the superintendent.

VOTE: Winbigler-Yes; Mason-Yes; Dunn-Yes; Fender-Yes; Schultz-Yes. MOTION CARRIED.

BG# 20-113 Campbell County High School Flooring; BG-1

19-145 Motion made by Fender, seconded by Schultz, to approve the Campbell County High School Flooring Replacement Bg-1 per the recommendation of the superintendent.

VOTE: Winbigler-Yes; Mason-Yes; Dunn-Yes; Fender-Yes; Schultz-Yes. MOTION CARRIED.

BG# 20-111 Campbell County Middle School Front Entrance/Plaza Renovation; BG-1

19-146 Motion made by Schultz, seconded by Dunn, to approve the Campbell County Middle School – Front Entrance/Plaza BG-1 per the recommendation of the superintendent.

VOTE: Winbigler-Yes; Mason-Yes; Dunn-Yes; Fender-Yes; Schultz-Yes. MOTION CARRIED.

BG# 20-108 Campbell County Middle School Stadium Renovation; BG-1

19-147 Motion made by Mason, seconded by Schultz, to approve the Campbell County Middle School Stadium Renovation BG-1 per the recommendation of the superintendent.

VOTE: Winbigler-Yes; Mason-Yes; Dunn-Yes; Fender-Yes; Schultz-Yes. MOTION CARRIED.

BG# 20-112 Campbell County Schools Gym Floors; BG-1

19-148 Motion made by Fender, seconded by Schultz, to approve the Campbell County Schools – Gym Floors BG-1 per the recommendation of the superintendent.

VOTE: Winbigler-Yes; Mason-Yes; Dunn-Yes; Fender-Yes; Schultz-Yes. MOTION CARRIED.

BG# 20-103 Cline Elementary Elevator; BG-1

19-149 Motion made by Schultz, seconded by Dunn, to approve the Cline Elementary School Elevator Installation BG-1 per the recommendation of the superintendent.

VOTE: Winbigler-Yes; Mason-Yes; Dunn-Yes; Fender-Yes; Schultz-Yes. MOTION CARRIED.

BG# 20-110 Reiley Elementary Gymnasium AC; BG-1

19-150 Motion made by Fender, seconded by Dunn, to approve the Reiley Elementary – Gymnasium AC BG-1 per the recommendation of the superintendent.

VOTE: Winbigler-Yes; Mason-Yes; Dunn-Yes; Fender-Yes; Schultz-Yes. MOTION CARRIED.

BG# 20-114 Campbell County Middle School Field Lighting; BG-1

19-151 Motion made by Mason, seconded by Dunn, to approve the Campbell County Middle School – Field Lighting BG-1 per the recommendation of the superintendent.

VOTE: Winbigler-Yes; Mason-Yes; Dunn-Yes; Fender-Yes; Schultz-Yes. MOTION CARRIED.

BG# 18-259 Campbell County Schools - Paving 2018; BG-4

19-152 Motion made by Fender, seconded by Dunn, to approve the BG-4 for BG#18-259 Campbell County Schools – Paving Improvements 2018 (HS and MS) per the recommendation of the superintendent.

VOTE: Winbigler-Yes; Mason-Yes; Dunn-Yes; Fender-Yes; Schultz-Yes. MOTION CARRIED.

Purchasing Cooperative Agreements with Omni Partners and National Cooperative Purchasing Alliance (NCPA)

19-153 Motion made by Fender, seconded by Dunn, to approve Omnia Partners and National Cooperative Purchasing Alliance (NCPA) Agreements per the recommendation of the superintendent.

VOTE: Winbigler-Yes; Mason-Yes; Dunn-Yes; Fender-Yes; Schultz-Yes. MOTION CARRIED.

Purchase of Maintenance Vehicle

19-154 Motion made by Mason, seconded by Schultz, to approve the purchase of a 2018 Ram 3500 regular cab service truck as quoted for \$49,730 per the recommendation of the superintendent.

VOTE: Winbigler-Yes; Mason-Yes; Dunn-Yes; Fender-Yes; Schultz-Yes. MOTION CARRIED.

U.S. Department of Justice COPS Grant

19-155 Motion made by Schultz, seconded by Fender, to accept the U. S. Department of Justice COPS Office School Violence Prevention Program federal funds grant of \$495,462.00, to be used over two (2) years and reallocate general budget funds to cover the grant's required match per the recommendation of the superintendent.

VOTE: Winbigler-Yes; Mason-Yes; Dunn-Yes; Fender-Yes; Schultz-Yes. MOTION CARRIED.

Create Position and Job Description; Student Affairs and Safety Coordinator

19-156 Motion made by Mason, seconded by Schultz, to approve the position creation and job description of Student Affairs and Safety Coordinator in support of the COPS grant as presented per the recommendation of the superintendent.

VOTE: Winbigler-Yes; Mason-Yes; Dunn-Yes; Fender-Yes; Schultz-Yes. MOTION CARRIED.

Additional Budget Allocation for Crossroads Elementary

19-157 Motion made by Fender, seconded by Schultz, to approve an additional budget allocation of up to \$150,000 to add staff to Crossroads Elementary to support the increase in student needs per the recommendation of the superintendent.

VOTE: Winbigler-Yes; Mason-Yes; Dunn-Yes; Fender-Yes; Schultz-Yes. MOTION CARRIED.

BG#20-081 Campbell County Schools Roofing 2020; Revised BG-1

19-158 Motion made by Schultz, seconded by Mason, to approve the revised BG-1 #20-081 for Campbell County Schools roofing projects for 2020 per the recommendation of the superintendent.

VOTE: Winbigler-Yes; Mason-Yes; Dunn-Yes; Fender-Yes; Schultz-Yes. MOTION CARRIED.

IV. CONSENT AGENDA

19-159 Motion made by Schultz, seconded by Fender, that the consent agenda be approved as presented per the recommendation of the superintendent.

Minutes

September 3, 2019 Working Meeting
September 16, 2019 Regular Meeting

Bills - Addendum

General Fund # 134298-134495 as listed in the Orders of the Treasurer

Bills – Regular

General Fund # 134496-134710 as listed in the Orders of the Treasurer

Treasurer's Report

Campbell County Board of Education					
Treasurer's Report					
For Month Ended September 30, 2019					
Fund	Beginning Balance	Revenues	Expenditures		Ending Balance
			Salaries	Others	
General	10,853,269	1,713,428	(2,203,195)	(794,092)	9,569,410
Sick Leave Retire.	168,257		0	0	168,257
Committed Funds	400,000		0	0	400,000
Special Revenue	(236,768)	369,816	(236,166)	(209,225)	(312,343)
District Activity	88,053	61,749		(86,652)	63,149
Capital Outlay	178,359	0	0	0	178,359
Building	-	0	0	0	-
Construction	897,108	0	0	(890,770)	6,338
Debt Service	(2,144,764)	0	0	0	(2,144,764)
Food Service	118,908	188,919	(61,377)	(140,132)	106,317
Totals *	<u>\$ 10,322,423</u>	<u>2,333,911</u>	<u>(2,500,738)</u>	<u>(2,120,871)</u>	<u>\$ 8,034,724</u>

Leave of Absence Requests

Sonja Barnard, Bus Monitor at Transportation,
from September 20, 2019 through January 3, 2020 for FMLA.

Kyle Comley, Teacher at Campbell County Middle School,
from August 29, 2019 through September 13, 2019 for FMLA.

Alexandra Evans, Teacher at Campbell Ridge Elementary,
Intermittent leave from August 12, 2019 through June 30, 2020.
Consecutive leave from November 18, 2019 through January 6, 2020.

Matthew Franck, Bus Driver at Transportation,
from October 8, 2019 through January 1, 2020 for FMLA.

Joseph Gabbard, Bus Driver at Transportation,
From September 30, 2019 through October 11, 2019 for FMLA.

Zachary Gilbert, Teacher at Campbell County Middle School,
from August 19, 2019 through August 23, 2019 for FMLA.

Rosalie Gray, Paraeducator at Campbell County High School,
Intermittent leave from September 9, 2019 through June 30, 2020 for FMLA.

Gwendolyn Haywood, Teacher at Campbell County Middle School,
from September 3, 2019 through September 30, 2019 for FMLA.

Jason Kendrick, Paraeducator at Crossroads Elementary,
Intermittent leave from September 18, 2019 through June 30, 2020 for FMLA.

Ashley Kohls, Teacher at Campbell County High School,
from October 2, 2019 through January 3, 2020 for FMLA.

Joseph Lusher, Lead Custodian at Campbell County Middle School, REVISED
from August 15, 2019 through September 30, 2019 for FMLA.

Glenna Malloy, Bus Monitor at Transportation,
Intermittent leave from September 4, 2019 through November 30, 2019 for FMLA.

Kathy Miller, Paraeducator at Crossroads Elementary,
from November 20, 2019 through January 6, 2020 for FMLA.

Virginia Murrell, Food Service Assistant at Reiley Elementary,
Intermittent leave from August 26, 2019 through June 30, 2020 for FMLA.

Courtney Sauerbeck, Teacher at Reiley Elementary,
from September 16, 2019 through November 22, 2019 for FMLA.

Minnie Styer, Bus Monitor at Transportation,
Intermittent leave from August 14, 2019 through June 30, 2019 for FMLA.

Jacyln Wessling, Custodian at Campbell Ridge Elementary,
from September 16, 2019 through October 28, 2019 for FMLA.

Dr. Shelli Wilson, Associate Superintendent at Central Office,
Intermittent leave from October 11, 2019 through April 30, 2020 for FMLA.

Deborah Zappa, Lunchroom monitor at Grant's Lick Elementary,
Intermittent leave from August 14, 2019 through June 30, 2020 for FMLA.

2020-21 Non-resident and Resident ADA Contracts

A CC student may attend another school district or a student from another school district may attend CCS as tuition students. School districts are required to sign non-residential agreements with each other for attendance purposes in accordance with State regulations and Board policy 09.125. CCS only accepts MS and HS students who pass admission tests and who apply before the start of the new school year. CCS does not release Average Daily Attendance (ADA) fund to other school districts.

Submitted for your review and approval are the proposed 2020-2021 non-resident ADA contracts. These contracts require the release of ADA and enrollment of students per the tuition guidelines.

- Southgate Independent School District: 2020-2021 (2 students)

NKU/CCS Pool Rental Agreement 2019-20

Attached is the agreement for the Northern Kentucky University Campus Recreation Facility Rental Agreement for Campbell County High School.

Since Campbell County Schools does not have a swimming pool, facilities are rented at Northern Kentucky University for swimming and diving practices. The rental fee is estimated at \$7,290.00. The rental fee for 2018-19 was estimated at \$7,695.00.

- Rental Fee: \$35.00/hour 1M and 3M Diving Boards, includes lifeguard staffing;
- Rental Fee: \$12.00/hour per lane for 5 swim lanes;
- Final Invoice will reflect actual time reserved for use, estimated total based on 19 weeks of schedule at rental fee rates.

Student Teacher Agreement - Eastern Kentucky University

MOA's are submitted by universities for placing student teachers within our District

Declaration of Surplus 2000 Chevrolet Express Van

Due to the age and condition (rust issues) of the vehicle, the cost of maintaining it would exceed the value of the vehicle. As you know, the district became owners of two vans with the merger of Silver Grove. One of those vans has replaced this vehicle.

- 2000 Chevrolet Express Van (Vin#1GCFG15R8Y1 13911C)

VOTE: Winbigler-Yes; Mason-Yes; Dunn-Yes; Fender-Yes; Schultz-Yes. MOTION CARRIED.

V. EXECUTIVE SESSION PER KRS 61.810(1)(f) PERSONNEL

19-160 Motion by Fender, seconded by Schultz, to enter executive session per KRS 61.810 (1)(f) Personnel.

VOTE: Winbigler-Yes; Mason-Yes; Dunn-Yes; Fender-Yes; Schultz-Yes. MOTION CARRIED.

The Board entered executive session at 7:16 p.m.

19-161 Motion made by Dunn, seconded by Schultz, to exit executive session.

VOTE: Winbigler-Yes; Mason-Yes; Dunn-Yes; Fender-Yes; Schultz-Yes. MOTION CARRIED.

The Board exited executive session at 8:10 p.m.

VI. ADJOURN

There being no further business to come before the board, Ms. Winbigler entertained a motion to adjourn.

19-162 Motion made by Mason, seconded by Dunn, that the meeting be adjourned.

VOTE: Winbigler-Yes; Mason-Yes; Dunn-Absent; Fender-Yes; Schultz-Yes. MOTION CARRIED.

The meeting adjourned at 8:11 p.m.

APPROVED:

JANIS WINBIGLER, CHAIRPERSON

ATTEST:

DR. DAVID A. RUST, SECRETARY