

**RECORD OF BOARD PROCEEDINGS
(MINUTES)**

October 22, 2018

A regular meeting of the Campbell County Board of Education was held on Monday, October 22, 2018, 6:00 P.M. at the Alexandria Educational Center, 51 Orchard Lane, Alexandria, Kentucky.

In attendance at the meeting were:

Dr. Ted Williams, Vice Chairperson
Kimber Fender
Richard Mason
Dr. David Rust, Superintendent
Garry Edmondson, Attorney

I. CALL TO ORDER

Dr. Ted Williams, Acting Chair, called the meeting to order.

Approve Agenda

18-106 Motion by Mason, seconded by Fender, that the agenda be approved as presented per the recommendation of the superintendent.

VOTE: Winbigler-Absent; Williams-Yes; Fender-Yes; Mason-Yes. MOTION CARRIED.

Pledge of Allegiance

Mission Statement

School Presentation

Campbell Ridge Elementary
Mr. Anthony Mazzei, Principals

Department Report

Human Resources
Ms. Diana Heidelberg, HR Supervisor

II. COMMUNICATIONS

Audience Comments

Superintendent Comments

Board Member Comments

Personnel Actions

NAME	POSITION	ACTION / REASON	EFFECTIVE	LOCATION
Addie, Christopher	Paraeducator	Hired	9/17/2018	CCHS
Bell, Ginsel	Tutor - ESS Daytime	Hired	10/4/2018	Campbell Ridge
Carter, Lindsey	Health Service Technician	Hired	10/17/2018	Campbell Ridge
Davis, Harold	Basketball Coach	Hired	10/1/2018	CCMS
Dennemann, Michael	Wrestling - Asst. Coach	Hired	10/1/2018	CCMS
Donaldson, Jennifer	Dispatcher	Hired	10/15/2018	Transportation
Frommeyer, Trisha	Tutor- ESS Daytime	Hired	10/4/2018	Campbell Ridge
Geiman, Rebecca	Health Service Technician	Resigned	10/1/2018	Campbell Ridge
Gillispie, Leslie	Food Service Assistant	Resigned	9/28/2018	Grant's Lick
Griffith, Kevin	Wrestling - Head Coach	Hired	10/2/2018	CCMS
Gugel, Troy	Basketball Coach	Hired	10/1/2018	CCMS
Guthier, Jason	Youth Athletic Coach	Hired	10/2/2018	CCMS
Harpold, Samuel	Lead Custodian	Hired	10/2/2018	Crossroads
Herald, Sheryl	Teacher	Retired	10/31/2018	Campbell Ridge
Hilliard, Vance	Youth Athletic Coach	Hired	9/24/2018	CCMS
Hitt, Joshua	Head Bowling Coach	Hired	9/20/2018	CCHS
Johnson, Ken	Youth Athletic Coach	Hired	10/2/2018	CCMS
Johnston, Darlene	Lead Custodian	Hired	9/17/2018	Grant's Lick
Laytart, Jason	Youth Athletic Coach	Hired	10/2/2018	CCMS
McGovney, Nate	Basketball Coach	Hired	10/1/2018	CCMS
Melville, Steven	Vehicle Mechanic	Hired	10/8/2018	Transportation
Merritt, Zachary	Custodian	Hired	10/2/2018	CCMS
Meyers, Ryan	Basketball Coach	Hired	10/1/2018	CCMS
Nordwick, Cynthia	Health Service Technician	Resigned	10/19/2018	CCMS
Nordwick, Cynthia	Girls Basketball Coach	Hired	10/1/2018	CCMS
Ortlieb, Heidi	Basketball Coach	Hired	10/1/2018	CCMS
Parker, Sarah	Freshman Girls Basketball Coach	Hired	9/26/2018	CCHS
Proffitt, Dustin	Mechanic	Resigned	9/22/2018	Transportation
Racke, Jodran	Bowling - Asst. Coach	Hired	10/2/2018	CCHS
Reynolds, James	Basketball Coach	Hired	10/1/2018	CCMS
Root, Jan	Title One Tutor	Hired	9/25/2018	Cline
Smith, Jeffrey	Basketball Coach	Hired	10/1/2018	CCMS
Svatba, Joey	Asst. Swimming Coach	Hired	9/26/2018	CCHS
Svatba, Joey	Head Diving Coach	Hired	10/1/2018	CCMS
Thomas, David	Custodian	Hired	10/2/2018	Grant's Lick
Vance, Hillard	Youth Athletic Coach	Hired	10/2/2018	CCMS

Vanwinkle, Vicky	ESL Tutor	Hired	9/12/2018	Cline,Reiley, Ridge
Wallace, Matthew	Custodian	Resigned	9/22/2018	CCMS
Weinel, Daniel	Youth Athletic Coach	Hired	10/2/2018	CCMS
Zappa, Jordan	Custodian	Hired	9/17/2018	CCHS
Zappa, Jordan	Custodian	Resigned	10/17/2018	CCHS

Substitutes

Colegate, Carol	Sub Teacher & Para	Hired	9/20/2018	District Wide
Crane, Susan	Substitute Teacher	Hired	10/4/2018	District Wide
Davis, Heather	Sub Teacher & Para	Hired	9/27/2108	District Wide
Geiman, Amy	Sub Teacher & Para	Hired	9/20/2018	District Wide
Geiman, Rebecca	Sub Health Service Technician	Hired	10/2/2018	District Wide
Geringer, Judy	Substitute Paraeducator	Hired	9/19/2018	Cline
Girty, Eric	Substitute Maintenance	Hired	9/17/2018	District Wide
Gosney, Dena	Substitute Teacher	Hired	10/1/2018	District Wide
Hall, Marla	Sub Teacher & Para	Hired	10/4/2018	District Wide
Nordwick, Cynthia	Substitute Nurse	Hired	10/22/2018	District Wide
Pullins, Madison	Sub Teacher & Para	Hired	9/27/2018	District Wide
Rodriguez, Michael	Substitute Teacher	Hired	9/27/2018	District Wide
Sizemore, Jennifer	Substitute Lunchroom Monitor	Hired	9/18/2018	Cline
Sudduth, Erica	Substitute Teacher	Hired	10/4/2018	District Wide
Traft, Amber	Substitute Teacher	Hired	9/26/2018	District Wide

Written Communications and Reports

SBDM Minutes
 FRYSC Reports
 Homeless Services Report
 Pupil Personnel Report
 Public Relations Report
 School Related Field Trip Notifications
 Field Trip Report - Athletics
 Field Trip Report – Transportation
 FRYSC Reconfiguration
 Calendar Committee Recommendation; First Read

III. ACTION AGENDA

Purchase of Five (5) Buses

18-107 Motion made by Fender, seconded by Mason, that the purchase of five (5) International buses be approved as quoted for \$476,419.00 per the recommendation of the superintendent.

VOTE: Winbigler-Absent; Williams-Yes; Fender-Yes; Mason-Yes. MOTION CARRIED.

Purchase of Service Truck

18-108 Motion made by Mason, seconded by Fender, that the purchase of a 2018 Chevy Silverado single cab service truck be approved as quoted for \$56,654.35 per the recommendation of the superintendent.

VOTE: Winbigler-Absent; Williams-Yes; Fender-Yes; Mason-Yes. MOTION CARRIED.

BG#16-167 Campbell County High School Exterior Improvements Reroof and Fieldhouse and Stadium; BG-5 Project Close-out Form

18-109 Motion made by Fender, seconded by Winbigler, that the BG-5 for the Campbell County High School Exterior Improvements Reroof, Fieldhouse and Stadium be approved per the recommendation of the superintendent.

VOTE: Winbigler-Absent; Williams-Yes; Fender-Yes; Mason-Yes. MOTION CARRIED.

Private Carrier Transportation Request–CCHS Competition Cheerleading, Orlando, FL (Airline)

18-110 Motion made by Mason, seconded by Fender, that the CCHS competition cheerleading private carrier request to Orlando, FL by airline set for February 6-11, 2019 be approved due to time and distance of the trip per the recommendation of the superintendent.

VOTE: Winbigler-Absent; Williams-Yes; Fender-Yes; Mason-Yes. MOTION CARRIED.

Establish Campbell County Youth Wrestling League, Create Position of Youth Wrestling Director and Approve Job Description

18-111 Motion made by Mason, seconded by Fender, to approve the establishment of the Campbell County Youth Wrestling Instructional League and registration fees for students reenrolled in Campbell County Schools (graded K-5, the creation of position of Youth Wrestling Director and job description for Youth Wrestling Director per the recommendation of the superintendent.

VOTE: Winbigler-Absent; Williams-Yes; Fender-Yes; Mason-Yes. MOTION CARRIED.

Cyber Insurance Quote

18-112 Motion made by Mason, seconded by Fender, that the purchase of Axis Pro Cyber Liability Insurance Policy be approved as submitted per the recommendation of the superintendent.

VOTE: Winbigler-Absent; Williams-Yes; Fender-Yes; Mason-Yes. MOTION CARRIED.

IV. CONSENT AGENDA

18-113 Motion made by Mason, seconded by Fender, that the consent agenda be approved per the recommendation of the superintendent.

Minutes

September 17, 2018 – Regular Meeting

Bills - Addendum

General Fund # 130722-130840 as listed in the Orders of the Treasurer

Bills – Regular

General Fund # 130841-131058 as listed in the Orders of the Treasurer

Treasurer's Report

Campbell County Board of Education					
Treasurer's Report					
For Month Ended September 30, 2018					
Fund	Beginning Balance	Revenues	Expenditures		Ending Balance
			Salaries	Others	
General	9,938,972	1,569,157	(2,071,225)	(754,659)	8,682,246
Sick Leave Retire.	168,257		0	0	168,257
Committed Funds	400,000		0	0	400,000
Special Revenue	55,523	138,659	(221,929)	(188,830)	(216,576)
District Activity	104,196	27,032		(14,654)	116,574
Capital Outlay	396,328	0	0	(82,575)	313,753
Building	156,418	0	0	0	156,418
Construction	319,993	0	0	0	319,993
Debt Service	(1,331,814)	0	0	0	(1,331,814)
Food Service	75,000	167,070	(55,034)	(153,921)	33,115
Totals *	<u>\$ 10,282,873</u>	<u>1,901,917</u>	<u>(2,348,187)</u>	<u>(1,194,638)</u>	<u>\$ 8,641,965</u>

* Cash and cash equivalents in all funds include approx. \$380,545 in investments and certificates of deposits yielding 0.615% and the remainder in interest-bearing checking accounts yielding 1.05%.

Leave of Absence Requests

Emily Cahill, Social Worker at Alexandria Educational Center, Intermittent leave from August 29, 2018 through June 30, 2019 for FMLA.

Judith Franzen, CBI Trainer at Campbell County High School, from November 13, 2018 through November 27, 2018 for FMLA.

Lindsey Gray, Teacher at Grant's Lick Elementary, from October 20, 2018 through December 21, 2018 for FMLA.

Roxanna Gross, Teacher at Campbell Ridge Elementary, from September 10, 2018 through September 17, 2018 for FMLA.

Craig Ihrig, Paraeducator at Alexandria Education Center, from October 15, 2018 through November 2, 2018 for FMLA.

Nancy Laber, Bus Monitor at Transportation and Lunchroom Monitor at Campbell Ridge Elementary, Intermittent leave from October 4, 2018 through June 30, 2019 for FMLA.

Mark Manis, Teacher at Campbell County Middle School, Intermittent leave from September 24, 2018 through June 30, 2019 for FMLA.

Jonathan Rust, Teacher at Campbell County Middle School, from September 24, 2018 through November 2, 2018 for FMLA.

Laura Rust, Food Service Manager at Campbell County High School, from September 26, 2018 through October 2, 2018 for FMLA.

Diana Taylor, Health Services Coordinator, at Central Office, from October 15, 2018 through November 26, 2018 for FMLA.

Patricia Tharp, Food Service Assistant at Campbell County High School, from September 6, 2018 through September 16, 2018 for FMLA.

Kelsey Vogt, Teacher at Campbell County High School, Intermittent leave from September 17, 2018 through 6/30/2019.

2019-20 Non-resident and Resident ADA Contracts

A CC student may attend another school district or a student from another school district may attend CCS as tuition students. School districts are required to sign non-residential agreements with each other for attendance purposes in accordance with State regulations and Board policy 09.125. CCS only accepts MS and HS students who pass admission tests and who apply before the start of the new school year. CCS does not release Average Daily Attendance (ADA) fund to other school districts.

Submitted for review and approval are the updated 2018-19 Non-resident ADA Contracts and proposed 2019-2020 Non-resident ADA contracts. These contracts require the release of ADA and enrollment of students per the tuition guidelines.

- Southgate Independent 2018-19 – Two students
- Pendleton County 2018-19 – One student
- Southgate Independent 2019-2020 – Two students
- Fort Thomas Independent 2019-2020 – One student
- Barren County (BAVEL) 2019-2020 – One student

NKU/CCS Pool Rental Agreement 2018-9

Since Campbell County Schools does not have a swimming and diving pool, it rents facilities at NKU. The rental fee is estimated at \$7,695.00. The final amount will reflect the actual time used. The practice schedules are on Tuesdays, Wednesdays, Thursdays, and Saturdays beginning October 16, 2018, to February 21, 2019. This is a District responsibility as facilities are a responsibility of the Board of Education.

Surplus Property – Computers/Technology Equipment

The Technology Director and Finance Director submitted a list of computer equipment that they recommend the Board declare as surplus due to age and condition of equipment. If the Board declares these items as surplus, the District must try to sell them in accordance with state regulations. The list represents approximately 260 computer processors/monitors, printers and other technology equipment.

Shortened School Day

Special Education Director requests approval for an elementary student to be placed on a shortened school day as the student has serious health issues.

FRYSC MOA/Contract (Amended)

Enclosed is the FRYSC Memorandum of Agreement/Contract for 2018/19 in the amount of \$260,610.00. The amount is an increase from \$248,783.15 in 2017/18.

The enclosed MOA reflects a recent contract modification from the state regarding staffing/programmatic requirements that were inadvertently left out of the original contract. This information has been added under Section 2- Scope of Work, Subsection 2.01- Deliverables, as Item- (G) Programmatic Requirements. Item (G) has now been added in its entirety (e.g., coordinator contract, advisory council, hiring, training, budget, expenditures, etc.).

VOTE: Winbigler-Absent; Williams-Yes; Fender-Yes; Mason-Yes. MOTION CARRIED.

VI. ADJOURN

There being no further business to come before the board, Dr. Williams entertained a motion to adjourn.

18-114 Motion made by Fender, seconded by Mason, that the meeting be adjourned.

VOTE: Winbigler-Absent; Williams-Yes; Fender-Yes; Mason-Yes. MOTION CARRIED.

The meeting adjourned at 6:50 p.m.

APPROVED:

DR. TED WILLIAMS, ACTING CHAIRPERSON

ATTEST:

DR. DAVID RUST, SECRETARY