

**RECORD OF BOARD PROCEEDINGS
(MINUTES)**

July 16, 2019

A regular meeting of the Campbell County Board of Education was held on Monday, July 16, 2019, 6:00 p.m. at the Alexandria Educational Center, 51 Orchard Lane, Alexandria, Kentucky.

In attendance at the meeting were:

Janis Winbigler, Chairperson
Richard Mason, Vice Chairperson
Susan Dunn
Kimber Fender
Peggy Schultz
Dr. David Rust, Superintendent
Garry Edmondson, Attorney

I. CALL TO ORDER

Janis Winbigler, Chairperson, called the meeting to order.

Approve Agenda

19-097 Motion by Mason, seconded by Schultz, that the agenda be approved as presented per the recommendation of the superintendent.

VOTE: Winbigler-Yes; Mason-Yes; Dunn-Absent; Fender-Yes; Schultz-Yes. MOTION CARRIED.

Pledge of Allegiance

Mission Statement

II. COMMUNICATIONS

Audience Comments

Superintendent Comments

Board Member Comments

Personnel Actions

NAME	POSITION	ACTION / REASON	EFFECTIVE	LOCATION
Bachmann, Christa	Paraeducator	Hired	7/1/2019	CCMS
Bieker, Joshua	Teacher	Hired	7/2/2019	Reiley
Bessler, Adam	Teacher	Resigned	6/30/2019	Reiley
Born, Jennifer	Paraeducator	Hired	7/1/2019	Reiley
Chaffin, Melissa	Teacher	Resigned	6/30/2019	CCMS
Colgate, Carol	Paraeducator	Hired	7/1/2019	Crossroads
Demoss, Abbey	Teacher	Resigned	6/30/2019	Cline
Elsbernd, Gabrielle	Paraeducator	Hired	7/1/2019	CCMS
Fahlbush, Jamie	Paraeducator	Hired	7/1/2019	CCMS
Hartzel, Kristi	Dispatcher	Hired	7/1/2019	Transportation
Jones, Larry	Custodian	Resigned	6/13/2019	Crossroads

Kuhnhein, Julie	21st Century Administrator	Hired	7/1/2019	Reiley
Lanter, Timothy	Paraeducator	Hired	7/1/2019	Grant's Lick
McCarthy, Jeff	Asst Football Coach	Hired	7/1/2019	CCHS
Melton, Jennifer	Teacher	Resigned	6/30/2019	Grant's Lick
Neace, Brandy	Paraeducator	Hired	7/1/2019	Reiley
Ott, Ryan	Band - Brass Instructor	Hired	7/1/2019	CCHS
Reynolds, Lorinda	Gift & Talented Teacher	Hired	7/1/2019	District Wide
Scott, Kayla	Teacher - Special Ed	Hired	7/2/2019	Cline
Stephens, Mark	Teacher	Hired	7/1/2019	Alex Ed Center
Taylor, Donna	Paraeducator	Hired	7/1/2019	Crossroads
Tolson, Kelsey	Secretary	Hired	7/1/2019	CCHS
Wells, Mande	Teacher	Hired	7/1/2019	CCMS

SUBSTITUTES

Prejean, Jennifer	Substitute Bus Driver	Hired	7/3/2019	Transportation
Younse, Leslie	Substitute Paraeducator	Hired	7/1/2019	District Wide

Written Communications and Reports

SBDM Minutes
Public Relations Report
Field Trip Report – Transportation
KSBA Procedure Manual Update #23
KSBA District Athletic Handbook Annual Update 2019-20
Employee Handbook 2019-20
Substitute Employee Handbook 2019-20
Special Education 504 Procedure Update

III. ACTION AGENDA

KSBA Policy Manual Update #42; Second/Final Reading

19-098 Motion made by Fender, seconded by Mason, to approve the 2019 KSBA Policy Update (#42) as submitted per the recommendation of the superintendent.

VOTE: Winbigler-Yes; Mason-Yes; Dunn-Yes; Fender-Yes; Schultz-Yes. MOTION CARRIED.

District Beverage Contract

19-099 Motion made by Schultz, seconded by Dunn, to approve the 5-year district-wide beverage agreement with *PepsiCo* per the recommendation of the superintendent.

VOTE: Winbigler-Yes; Mason-Yes; Dunn-Yes; Fender-Yes; Schultz-Yes. MOTION CARRIED.

RFP for Architect/Engineering Services – New Elementary School

19-100 Motion made by Mason, seconded by Dunn, to approve Robert Ehmet Hayes and Associates as the architect/engineer firm for design services on a new elementary school per the recommendation of the superintendent.

VOTE: Winbigler-Yes; Mason-Yes; Dunn-Yes; Fender-Yes; Schultz-Yes. MOTION CARRIED.

Alteration to CCMS/CCHS

19-101 Motion made by Dunn, seconded by Fender, to approve alterations to Campbell County Middle School and Campbell County High School per the recommendation of the superintendent.

VOTE: Winbigler-Yes; Mason-Yes; Dunn-Yes; Fender-Yes; Schultz-Yes. MOTION CARRIED.

Amended Board of Education Meeting Schedule 2019

19-102 Motion made by Fender, seconded by Dunn, to approve the Campbell County Board of Education 2019 Regular Meeting Schedule as amended per the recommendation of the superintendent.

VOTE: Winbigler-Yes; Mason-Yes; Dunn-Yes; Fender-Yes; Schultz-Yes. MOTION CARRIED.

IV. CONSENT AGENDA

19-103 Motion made by Mason, seconded by Schultz, that the consent agenda be approved as presented per the recommendation of the superintendent.

Minutes

June 17, 2019 – Regular Meeting

Bills - Addendum

General Fund # 133531-133606 as listed in the Orders of the Treasurer

Bills – Regular

General Fund # 133607-133689 as listed in the Orders of the Treasurer

Treasurer's Report

Campbell County Board of Education					
Treasurer's Report					
For Month Ended June 30, 2019					
Fund	Beginning Balance	Revenues	Expenditures		Ending Balance
			Salaries	Others	
General	15,345,837	1,699,078	(5,571,590)	(1,102,978)	10,370,347
Sick Leave Retire.	168,257		0	0	168,257
Committed Funds	400,000		0	0	400,000
Special Revenue	(144,929)	641,798	(573,561)	(381,402)	(458,094)
District Activity	94,569	24,725		(5,643)	113,650
Capital Outlay	619,005	0	0	0	619,005
Building	324,340	0	0	(480)	323,859
Construction	162,048	0	0	(19,644)	142,404
Debt Service	(68,401)	245,873	0	(177,472)	0
Food Service	308,739	137,630	(155,852)	(98,075)	192,442
Totals *	\$ 17,209,464	2,749,104	(6,301,003)	(1,785,694)	\$ 11,871,871

* Cash and cash equivalents in all funds include approx. \$382,308 in investments and certificates of deposits yielding 0.615% and the remainder in interest-bearing checking accounts yielding 1.05%.

Leave of Absence Requests

Kelly Doan, Response to Intervention Specialist at Reiley Elementary, from May 13, 2019 through May 31, 2019 for FMLA.

Susan Rath, Principal at Reiley Elementary, from May 30, 2019 through July 11, 2019 for FMLA.

Fidelity Bond – Dayton Treasurer

In accordance with Board policy 04.4, the Treasurer of the board shall be bonded in an amount sufficient to meet the requirements of State regulations. The base amount of the Fidelity Bond is set by the Commissioner of Education in the Kentucky Department of Education (KDE). The minimal amount set by KDE is \$400,000. The Finance Director is currently bonded at \$600,000. The Superintendent and Finance Director recommend CCS bond:

- Dayton Independent Finance Director at \$100,000.00

Special Needs Contract for Education Services

The Director of Special Education is seeking approval of a contract with the Cincinnati Center for Autism. The student was placed in a specialized setting by ARC determination due to least restrictive environment requirements. The cost of the contract has been reduced by \$25,000 from the 2018-19 school year.

Disposal of Furniture

Per policy 04.8, Disposal of School Property, the board is being advised that we have items that are no longer needed for public school purposes.

The Charles E. McCormick building has school furniture that the schools no longer use. To clean up and organize the building, we are requesting the items to be listed for surplus.

Also, phase I of the Campbell County furniture purchase for the middle school has been completed. We are requesting to surplus unusable desks, chairs, cabinets, shelves, and tables.

Unpurchased surplus items will be recycled when possible.

Declaration of Surplus Bus

The Director of Transportation recommends that the following item be marked for surplus from the Campbell County Transportation Department:

- 2004 International Built Bus #34

We have purchased 5 new buses for the 2019-20 school year. With the addition of this new equipment, we wish to surplus and sell the bus listed above. Due to the age (exceeded depreciation reimbursement schedule) and condition of this bus, the cost of maintaining it will exceed the value of the vehicle.

Alexandria Educational Center Inter-Agency Agreement for 2019-20

This agreement describes the educational services and procedures that Campbell County Schools and the Alexandria Educational Center provide for students during the 2019 – 2020 school year.

Dual-Credit MOA between Northern Kentucky University and Campbell County Schools.

This MOA is between Northern Kentucky University and Campbell County Schools to offer dual-credit opportunities for secondary school students for admission into NKU's School Based Scholars Program.

Contracts with KDE

a. Community Education Grant Contract FY20

Contract with KDE for the Community Education Grant in the amount of \$20,000 for FY20.

b. 21st Century Community Learning Centers 2019-20

Contract with KDE for the 21st Century Community Learning Centers in the amount of \$454,000.00

VOTE: Winbigler-Yes; Mason-Yes; Dunn-Yes; Fender-Yes; Schultz-Yes. MOTION CARRIED.

V. ADJOURN

There being no further business to come before the board, Ms. Winbigler entertained a motion to adjourn.

19-104 Motion made by Schultz, seconded by Fender, that the meeting be adjourned.

VOTE: Winbigler-Yes; Mason-Yes; Dunn-Yes; Fender-Yes; Schultz-Yes. MOTION CARRIED.

The meeting adjourned at 6:40 p.m.

APPROVED:

JANIS WINBIGLER, CHAIRPERSON

ATTEST:

DR. DAVID A. RUST, SECRETARY