

**RECORD OF BOARD PROCEEDINGS
(MINUTES)**

June 17, 2019

A regular meeting of the Campbell County Board of Education was held on Monday, June 17, 2019, 6:00 p.m. at the Alexandria Educational Center, 51 Orchard Lane, Alexandria, Kentucky.

In attendance at the meeting were:

Janis Winbigler, Chairperson
Richard Mason, Vice Chairperson
Susan Dunn
Kimber Fender
Peggy Schultz
Dr. David Rust, Superintendent
Alex Edmondson, Attorney

I. CALL TO ORDER

Janis Winbigler, Chairperson, called the meeting to order.

Approve Agenda

19-079 Motion by Fender, seconded by Dunn, that the agenda be approved as presented per the recommendation of the superintendent.

VOTE: Winbigler-Yes; Mason-Yes; Dunn-Yes; Fender-Yes; Schultz-Yes. MOTION CARRIED.

Pledge of Allegiance

Mission Statement

Our Stars

Congratulations to the CCHS boys' and girls' tennis teams for winning the 10th Region Championship. It is the boys third straight regional title and the girls first in school history!

Girls Tennis Players

Team Roster by Last Name

Name	Class
Diana Adams	Soph.
Allie Beiting	Fresh.
Madison Copes	Soph.
Alivia Elsbernd	Senior
Kaitlyn Grooms	Senior
Anna Maren	Soph.
Isabella McDowell	7th
Sydney Melton	Soph.
Anastasia Myers	Soph.
Elizabeth Nadeau	Junior
Haley Orth	Junior
Madison Pond	Soph.
Hannah Schultz	Fresh.
Rachel Schultz	Senior
Natalie Smith	Soph.
Madison Weinberg	8th
Annika White	Soph.

Boys Tennis Players

Team Roster by Last Name

Name	Class
Noah Bertsch	Senior
Devan Boling	Fresh.
Joe Bradtmueller	Fresh.
Braxton Cheramie	Junior
Chase Combs	8th
Colin Combs	8th
Tristan Copes	7th
John Enzweiler	Junior
Connor Grooms	8th
Derek Hansford	Junior
Caden Hoskins	Junior
JT Kuehl	7th
Anderson McDowell	Junior
Nolan Neiser	Junior
Easton Perkins	8th
Derek Ramsey	Junior
Harrison Smith	Soph.
Liam Stewart	Fresh.
Lawson Trapp	8th
Brady Venneman	Junior
Mitchell Wells	Soph.
Luke Williams	Senior
Nick Wittrock	Fresh.
Sam Wooldredge	Junior

Congratulations boys baseball! The baseball season came to an end as the Camels lost in the KHSAA 10th Regional Championship game. They were regional runners up and ended their season with a 20-18 overall record. They had an outstanding season. Team members include:

Brandon Becker
Crew Berkley
Jared Besecker
Brady Brooks
Tyler Canup
Adam Gray
Kason Jackson
Jacob Lippert
Austin Little
Tim McNamara
Noah Miller
David Orick
Davin Peters
Jimmy Ramsey
Jesus Riera
Swan Schnitzler
Chad Seiter
Jack Sell
Kyler Southerland
Lodan Stevenson Luke Stevenson
Greg Vineyard
Nathan Young

Congratulations Girls Softball Team

Congratulations to the girls' softball team who were district champions and regional semi-finalists! They finished their season with a 18-7 (5-0) record. Team members include:

Bella Bastin
Emma Bay
Natalie Evans
Abby Joering
Savannah Krift Kylie Lockwood
McKinlee Miller
Becca Mitchell
Annabella Parker
Haley Parker
Rebekah Schnitzler
Delanie Spivey
Paige Stewart
Ashley Verst
Jessica Walsh
Taylor Watson

Congratulations to the CCMS track relay team on taking 3rd place in state in the 4x800 with a time of 10:22.1. Please congratulate the following members:

Ruby Dunlevy
 Emilie Zengel
 Allison Collins
 Olivia Holbrook

Olivia Holbrook also finished 4th at the state track meet in the 1600m run with a time of 5:30.44.

Recess

As provided in the agenda (as approved), the Board briefly recessed.

II. COMMUNICATIONS

Audience Comments

Superintendent Comments

Board Member Comments

Personnel Actions

NAME	POSITION	ACTION / REASON	EFFECTIVE	LOCATION
Addie Christopher	Teacher	Non-renewed	6/30/2019	CCHS
Ashcraft, Blayke	Teacher	Hired	7/1/2019	Reiley
Barbian, Michelle	Paraeducator	Resigned	6/30/2019	CCMS
Baumann, Erin	Tutor	Non-renewed	6/30/2019	Cline
Bell, Ginsel	Tutor	Non-renewed	6/30/2019	CRES
Berkley, Kennedy	Head Volleyball Coach	Hired for 2019-20	7/1/2019	CCHS
Bezold, Jeremy	Summer Painter	Non-renewed	6/30/2019	District Wide
Bezold, Pamela	Summer Painter	Non-renewed	6/30/2019	District Wide
Bieker, Katherine	Teacher	Hired for 2019-20	7/1/2019	Cline
Born, Jennifer	Tutor	Non-renewed	6/30/2019	Reiley
Brown, Carrie	Paraeducator	Hired for 2019-20	7/1/2019	Cline
Buckler, Bailey	Educational Interpreter	Hired for 2019-20	7/1/2019	Campbell Ridge
Bush, Morgan	JV Volleyball Coach	Hired for 2019-20	7/1/2019	CCHS
Caperton, Symantha	JV Cheer Coach	Hired for 2019-20	7/1/2019	CCHS
Caudill, Dustin	Summer Painter	Hired for 2019-20	6/3/2019	District Wide
Chaffin, Melissa	From: Instructional Coach To: Teacher	Position Change & Location Change	7/1/2019	From: Central Office To: CCMS
Cook, Jennifer	Assistant Cheer Coach	Hired for 2019-20	7/1/2019	CCHS
Cozart, Joanne	Teacher	Non-renewed	6/30/2019	CCMS
Davis, Darwin	Custodian	Hired	6/3/2019	CCHS
Diesman, Megan	Paraeducator- KDGr	Change in Placement	7/1/2019	Cline
Donaldson, Jennifer	Dispatcher	Resigned	5/31/2019	Transportation
Eads, Amy	Teacher	Hired for 2019-20	7/1/2019	CCMS

Enzweiler, David	Teacher	Placement	7/1/2019	From: Grant's Lick To: CCHS
Fishbein, Craig	Band - Color guard Instructor	Hired for 2019-20	7/1/2019	CCHS
Fleckenstein, Andrea	Tutor	Non-renewed	6/30/2019	Reiley
Fleckenstein, Andrea	Teacher - Special Ed	Hired for 2019-20	7/1/2019	Reiley
Florence, DeAndre	Teacher - Health & PE	Hired for 2019-20	7/1/2019	Crossroads
Fossett, Crystal	Paraeducator	Non-renewed	6/30/2019	Crossroads
Fries, Leah	Custodian	Resigned	6/30/2019	Transportation
Frommeyer, Trish	Tutor	Non-renewed	6/30/2019	CRES
Geringer, Judy	Tutor	Non-renewed	6/30/2019	Cline
Gray, Lindsey	Teacher	Non-renewed	6/30/2019	Grant's Lick
Hagen, Leslie	Teacher	Hired	7/1/2019	From: Cline To: CCHS
Hengehold, Emily	Teacher	Non-renewed	6/30/2019	Grant's Lick
Hodge, Jacob	21st Century Project Coordinator	Hired for 2019-20	7/1/2019	Reiley
Johnson, Jillian	Secretary	Hired	7/1/2019	CCHS
Johnson, Elizabeth	Teacher	Hired for 2019-20	7/1/2019	Reiley
Jones, Nora	Summer Painter	Non-renewed	6/30/2019	District Wide
Kirby, Melinda	Tutor	Non-renewed	6/30/2019	Cline
Koeninger, Kristen	Teacher - Math	Hired for 2019-20	7/1/2019	CCMS
Kopczynski, Sandra	Teacher	Resigned	6/30/2019	Crossroads
Koroly, Jennifer	Teacher - Career Advisor/Intern Coord.	Hired for 2019-20	7/1/2019	CCHS
Kramer, Tina	Paraeducator- Special Ed	Placement	7/1/2019	Reiley
Kues, Tricia	Teacher - Special Ed	Hired for 2019-20	7/1/2019	Cline
Lanter, Tim	Tutor	Non-renewed	6/30/2019	CRES
Lathram, Eli	Girls Freshman Head Basketball Coach	Hired for 2019-20	7/1/2019	CCHS
Luhn, Jodi	Teacher - KDG	Non-renewed	6/30/2019	Reiley
McCord, Melinda	Teacher - Science	Hired for 2019-20	7/1/2019	CCMS
Mefford, Clay	Boys Asst. Soccer Coach	Hired for 2019-20	7/1/2019	CCHS
Miller, Sue	Tutor	Non-renewed	6/30/2019	Cline
Murrell, Kailee	Paraeducator - Special Ed	Hired for 2019-20	7/1/2019	CCMS
Nicholas, Brittany	Dance Team Sponsor	Hired for 2019-20	7/1/2019	CCHS
Ochsner, Margaret	School Counselor	Hired for 2019-20	7/1/2019	CCMS
Pitts, Bryan	Teacher - Special Ed	Non-renewed	6/30/2019	CCHS
Pitts, Bryan	Teacher- Special Ed	Hired	7/1/2019	Crossroads
Porter, Jennifer	Paraeducator	Hired	7/1/2019	Crossroads
Roberts, Cassandra	Summer Painter	Released	6/30/2019	District Wide
Rust, Jonathan	Teacher	Non-renewed	6/30/2019	CCMS
Sauley, Brooke	Teacher - Special Ed	Hired for 2019-20	7/1/2019	Crossroads
Schafer, Kari	Preschool Paraeducator	Change in Placement	7/1/2019	Cline

Scott, Kayla	Tutor	Released	6/30/2019	Cline
Seiter, Kirby	Freshman Volleyball Coach	Hired for 2019-20	7/1/2019	CCHS
Shields, Gwen	Summer Painter	Released	6/30/2019	District Wide
Shirley, Carah	Teacher	Resigned	6/30/2019	Alexandria Ed Center
Sizemore, Jennifer	Paraeducator	Non-renewed	6/30/2019	Cline
Spangler, Patricia	Lunchroom monitor	Non-renewed	6/30/2019	Cline
Stacey, Angela	Teacher	Non-renewed	6/30/2019	CCHS
Staff, Casie	Health Service Technician	Hired for 2019-20	7/1/2019	Crossroads
Steller, Maria	Teacher - Special Ed	Hired for 2019-20	7/1/2019	Grant's Lick
Thiery, Denise	Clerk	Hired	7/1/2019	CCHS
Vanwinkle, Vicky	Tutor	Released	6/30/2019	District Wide
Weber, Sarah	Social Studies/ELA	Hired for 2019-20	7/1/2019	CCMS
Wirth, Jon	Girls JV Basketball Coach	Hired for 2019-20	7/1/2019	CCHS
Woolf, Dahna	Paraeducator	Placement	7/1/2019	CCMS

Substitutes

Baker, Luke	Student Worker - Maint	Hired	5/28/2019	District Wide
Burgess, Cody	Student Worker - Maint	Hired	5/28/2019	District Wide
Fries, Christopher	Substitute Maintenance	Hired	5/22/2019	District Wide
Hasenstab, Mark	Substitute Bus Driver	Hired	5/14/2019	Transportation
Kohls, Gary	Substitute Bus Driver	Hired	5/13/2019	Transportation
West, Allison	Substitute Food Service	Hired	5/29/2019	District Wide

Written Communications and Reports

SBDM Minutes
 FRYSC Reports
 Homeless Services Report
 Pupil Personnel Report
 Public Relations Report
 School Related Field Trip Report - Transportation
 Contracts Issued to Certified Staff for 2019-20
 Emergency Plan Procedures
 KSBA Policy Manual Update #41; First Reading
 Annual Technology Plan
 Title Report

III. ACTION AGENDA

Policy Revision 03.221 Salaries (Classified); Second Reading/Approval

19-079 Motion made by Fender, seconded by Mason, to approve the policy revision 03.221 Salaries (Classified) as presented per the recommendation of the superintendent.

VOTE: Winbigler-Yes; Mason-Yes; Dunn-Yes; Fender-Yes; Schultz-Yes. MOTION CARRIED.

Insurance Renewals – Property, Liability, Fleet, Workers’ Compensation

19-080 Motion made by Schultz, seconded by Dunn, to accept the recommendation from Crawford Insurance to accept the lowest bidder of Liberty Mutual on the Package (Business Property, Liability, Fleet, Umbrella), Cyber and on Workers’ Compensation for a total bid of \$529,284.00 per the recommendation of the superintendent.

VOTE: Winbigler-Yes; Mason-Yes; Dunn-Yes; Fender-Yes; Schultz-Yes. MOTION CARRIED.

SRO MOU with Alexandria Police Department

19-081 Motion made by Mason, seconded by Schultz, to approve the SRO MOU with Alexandria Police Department for 2019-20 per the recommendation of the superintendent.

VOTE: Winbigler-Yes; Mason-Yes; Dunn-Yes; Fender-Yes; Schultz-Yes. MOTION CARRIED.

Meal Prices 2019-20

19-082 Motion made by Dunn, seconded by Mason, to approve meal prices for the 2019-20 school year in accordance with the Meal Price Equity Tool to meet Federal USDA Guidelines per the recommendation of the superintendent.

19-20 Student Lunch Pricing

- Elementary Students - \$2.75 (*previously \$2.60*)
- Middle/ High Students - \$3.00 (*previously \$2.85*)

19-20 Student Breakfast Pricing

- All Grades (PK-12) - \$1.65 (*previously \$1.50*)

19-20 Adult Pricing

- Adult Lunch Price - \$3.65 (*previously \$3.50*)
- Adult Breakfast Price - \$2.40 (*previously \$2.35*)

VOTE: Winbigler-Yes; Mason-Yes; Dunn-Yes; Fender-Yes; Schultz-Yes. MOTION CARRIED.

Financial Services Contract with Dayton Independent Schools

19-083 Motion made by Schultz, seconded by Fender, to approve the financial services contract with Dayton Independent Schools as presented per the recommendation of the superintendent.

VOTE: Winbigler-Yes; Mason-Yes; Dunn-Yes; Fender-Yes; Schultz-Yes. MOTION CARRIED.

Contract for Medicaid Training and Billing Services

19-084 Motion made by Dunn, seconded by Mason, to approve the KSBA fee rate for Medicaid training and billing services to maintain district collaboration with KSBA per the recommendation of the superintendent.

VOTE: Winbigler-Yes; Mason-Yes; Dunn-Yes; Fender-Abstain; Schultz-Yes. MOTION CARRIED.

Private Carrier Transportation Request; CCHS FBLA by Commercial Airlines

19-085 Motion made by Fender, seconded by Dunn, to approve the CCHS FBLA common carrier request to San Antonio, TX by commercial airline set for June 28 – July 2, 2019 per the recommendation of the superintendent.

VOTE: Winbigler-Yes; Mason-Yes; Dunn-Yes; Fender-Yes; Schultz-Yes. MOTION CARRIED.

Health Service Tech/School Nurse Salary Schedule Revision

19-086 Motion made by Schultz, seconded by Fender, to approve the change in the health service tech/school nurse contract from 180 to 187 days and hours per day from 7.0 to 7.5 as presented per the recommendation of the superintendent.

VOTE: Winbigler-Yes; Mason-Yes; Dunn-Yes; Fender-Yes; Schultz-Yes. MOTION CARRIED.

Food Service Bid Award for 2019-20

19-087 Motion made by Dunn, seconded by Mason, to approve the 2019-20 Food Service bid recommendations for Gordon Food Services as Prime Vendor; Borden Dairy for milk/dairy; Velvet Ice Cream Company for ice cream; and Klosterman Baking Company for bread per the recommendation of the superintendent.

VOTE: Winbigler-Yes; Mason-Yes; Dunn-Yes; Fender-Yes; Schultz-Yes. MOTION CARRIED.

Intent to Participate in Community Eligibility Provision at Alexandria Educational Center, Crossroads and Donald E. Cline Elementary

19-088 Motion made by Mason, seconded by Dunn, to approve participation in the Community Eligibility Provision for 2019-20 school year at Alexandria Educational Center, Crossroads Elementary and Donald E. Cline Elementary per the recommendation of the superintendent.

VOTE: Winbigler-Yes; Mason-Yes; Dunn-Yes; Fender-Yes; Schultz-Yes. MOTION CARRIED.

NKU Athletic Training Program (ATP) Clinical Education Site Agreement

19-089 Motion made by Fender, seconded by Schultz, to approve an agreement for Campbell County High School to be a clinical site for NKU's Athletic Training Program (ATP) per the recommendation of the superintendent.

VOTE: Winbigler-Yes; Mason-Yes; Dunn-Yes; Fender-Yes; Schultz-Yes. MOTION CARRIED.

IV. CONSENT AGENDA

19-090 Motion made by Fender, seconded by Dunn, that the consent agenda be approved as presented per the recommendation of the superintendent.

Minutes

May 13, 2019 – Special Meeting

May 20, 2019 – Regular Meeting

Bills - Addendum

General Fund # 133259-133383 as listed in the Orders of the Treasurer

Bills – Regular

General Fund # 133384-133530 as listed in the Orders of the Treasurer

Treasurer's Report

Campbell County Board of Education					
Treasurer's Report					
For Month Ended May 31, 2019					
	Beginning		Expenditures		Ending
Fund	Balance	Revenues	Salaries	Others	Balance
General	16,115,136	2,056,226	(2,081,445)	(743,960)	15,345,957
Sick Leave Retire.	168,257		0	0	168,257
Committed Funds	400,000		0	0	400,000
Special Revenue	179,073	173,741	(294,984)	(202,759)	(144,929)
District Activity	131,477	635		(37,544)	94,569
Capital Outlay	396,328	222,677	0	0	619,005
Building	324,340	0	0	0	324,340
Construction	157,347	4,700	0	0	162,047
Debt Service	(68,401)	0	0	0	(68,401)
Food Service	271,153	232,759	(55,893)	(139,279)	308,739
Totals *	\$ 18,074,710	2,690,738	(2,432,322)	(1,123,542)	\$ 17,209,583

* Cash and cash equivalents in all funds include approx. \$382,308 in investments and certificates of deposits yielding 0.615% and the remainder in interest-bearing checking accounts yielding 1.05%.

Leave of Absence Requests

Donald Schmidt, bus driver at Transportation, from May 10, 2019 through May 24, 2019 for FMLA.

Student Discipline Code 2019-20

In accordance with Board policy 09.438, the Board of Education is to update the Student Discipline Code at least every 2 years.

The Assistant Superintendent of Operations submitted the updated Student Discipline Code manual for the upcoming school year.

The Discipline Code will be referenced in school handbooks, and provided to school employees, parents, legal guardians, or other persons exercising custodial control or supervision.

Once approved, the discipline code will be distributed to students and parents in the District, including those students who enroll during the school year.

Highlights of the changes reflect:

1. Cover Page: Date changed to 2019-2020
2. Calendar Page: Calendar changed to 2019-2020
3. Table of Contents: Table updated to reflect items and page numbers
4. Acceptable Use Policy: Date changed to 2019-2020; hyperlink updated; Telecommunications Devices section changed wording from “shall” to “may” be permitted to use personal telecommunication devices
5. Discipline: Violations/Consequences grid added back into Code at request of principals
6. Committee Members: Members updated

Board Appointed Chairperson and Alternate to Evaluation Appeals Committee

The certified appeals panel is regulated by state law. The panel consists of 3 certified personnel (2 elected by the teaching staff and 1 appointed by the Board of Education). The school administration recommends that the Board appoint Principal Mr. Alvin Elsbernd to the Appeals Panel and Principal Mr. Matt Moore as the alternate.

Fidelity Bond – CCS District Treasurer and School Activity Account Clerks

In accordance with Board policy 04.4, the Treasurer of the Board shall be bonded in an amount sufficient to meet the requirements of state regulations. The base amount of the Fidelity Bond is set by the Commissioner of Education in the Kentucky Department of Education (KDE). The minimal amount set by KDE is \$400,000. The Finance Director is currently bonded at \$600,000. The Superintendent and Finance Director recommend CCS bond:

- the District Finance Director at \$600,000
- the HS Activity Accounts Clerk at \$175,000
- the MS Activity Accounts Clerk at \$150,000

Bond of Depository and Collateral Security Agreement

KRS 160.570 requires school districts to appoint a financial institution as its depository for a period not to exceed (2) years. Heritage Bank was appointed on May 21, 2018 as the Depository for CCS beginning July 1, 2018 for a period of two years.

Regulations also require the designated depository to execute a bond of depository. Essentially, the bond is a guarantee from the bank that they will pledge collateral equal to 103% of our deposits. The Board is being asked to approve the Bond of Depository for Public School Funds form and collateral agreement with regards to Heritage Bank for the period of one year beginning July 1, 2019.

Special Needs Contract for Educational Services

The Director of Special Education is seeking board approval to continue the attached contract with Orientation and Mobility Services. We currently students identified with visual impairments that require orientation and mobility instruction to access curriculum. The contract will be paid from IDEA-B Federal Funding for Exceptional Children.

FRYSC MOA/Contract

The board is being asked to approve the FRYSC Memorandum of Agreement/Contract for 2019-20 in the amount of \$340,324.48. This amount is an increase from the final 2018-19 amount of \$306,459.65. These funds will help provide resources, supports, and services for our students and families in need.

Transportation Manual

The Director of Transportation is seeking board approval of the updated manual for the Transportation Department. This manual was last updated in 2016. The changes to the manual have occurred to reflect current procedures for the Transportation Department.

Contracts with KDE

MOA ATC Principal

MOA ATC Maintenance Services

MOA – EDU Recovery Specialist Nancy Burns and Bridget Brown

MOA Kentucky Transportation Cabinet, Division of Driver Licensing

Attached is the annual MOA between the Kentucky Transportation Cabinet, Division of Driver Licensing and Campbell County Schools. This MOA has been in place for multiple years. This agreement for July 1, 2019 – June 30, 2020 is unchanged from the previous year.

VOTE: Winbigler-Yes; Mason-Yes; Dunn-Yes; Fender-Yes; Schultz-Yes. MOTION CARRIED.

V. MISCELLANEOUS

Executive Session Per KRS 61.810(1)(f) Personnel; Superintendent Evaluation

18-091 Motion made by Mason, seconded by Schultz, to enter executive session per KRS 61.810(1)(f) Personnel; Superintendent Evaluation.

VOTE: Winbigler-Yes; Mason-Yes; Dunn-Yes; Fender-Yes; Schultz-Yes. MOTION CARRIED.

The board entered executive session at 7:04 p.m.

18-092 Motion made by Mason, seconded by Dunn, to exit executive session.

VOTE: Winbigler-Yes; Mason-Yes; Dunn-Yes; Fender-Yes; Schultz-Yes. MOTION CARRIED.

The board exited executive session and resumed the regular meeting at 8:26 p.m.

Superintendent’s Evaluation

18-093 Motion made by Schultz, seconded by Dunn, to approve the superintendent’s summative evaluation as presented.

VOTE: Winbigler-Yes; Mason-Yes; Dunn-Yes; Fender-Yes; Schultz-Yes. MOTION CARRIED.

The board then directed that the document be filed at central office and available for open records.

VI. ADJOURN

There being no further business to come before the board, Ms. Winbigler entertained a motion to adjourn.

19-094 Motion made by Dunn, seconded by Fender, that the meeting be adjourned.

VOTE: Winbigler-Yes; Mason-Yes; Dunn-Yes; Fender-Yes; Schultz-Yes. MOTION CARRIED.

The meeting adjourned at 8:27 p.m.

APPROVED:

JANIS WINBIGLER, CHAIRPERSON

ATTEST:

DR. DAVID A. RUST, SECRETARY