

**RECORD OF BOARD PROCEEDINGS
(MINUTES)**

September 12, 2016

A regular meeting of the Campbell County Board of Education was held on Monday, September 12, 2016, 6:00 P.M. at the Alexandria Educational Center, 51 Orchard Lane, Alexandria, Kentucky.

In attendance at the meeting were:

Janis Winbigler, Chairperson
Richard Mason, Vice Chairperson
Kimber Fender
Dr. Ted Williams
Dr. David Rust, Superintendent
Garry Edmondson, Attorney

I. CALL TO ORDER

The meeting was called to order by Janis Winbigler, Chairperson.

Approve Agenda

16-120 Motion by Fender, seconded by Mason, to approve the agenda as presented.

VOTE: Winbigler-Yes; Mason-Yes; Fender-Yes; Williams-Yes. MOTION CARRIED.

Pledge of Allegiance

Mission Statement

Our Stars

Bankemper Named National High School Wrestling Coach of the Year

Congratulations to CCHS Wrestling coach, Mike Bankemper, for being named the National Wrestling Coach of the Year by NHSACA!

CCHS FFA Vice-President Named to Top 8 State Team in 4-H Livestock Judging

Campbell County High School FFA Vice-President, Kelly Cropenbaker was named to the top 8 state team in 4-H livestock judging. Kelly competed against multiple 4-H members during top 12 week in July. Kelly will travel the nation, representing Kentucky and Campbell County judging livestock during the fall.

Reiley Elementary Student Makes a Difference!

Ben Ramsey, a 5th grader at Reiley Elementary, saw a need and decided to make a difference! Ben wanted to do something for the flooding victims of Louisiana so he organized a collection for flooding relief items. Students have been bringing in personal care, cleaning and paper supplies, and baby items. The items will be donated to St. Vincent DePaul where they will be sent to the areas of Louisiana hit the hardest by the recent flooding.

Recess

As provided in the agenda (as approved), the Board briefly recessed for pictures with the Our Stars.

II. COMMUNICATIONS

Audience Comments

Superintendent Comments

Board Member Comments

Personnel Actions

NAME	POSITION	ACTION / REASON	EFFECTIVE	LOCATION
Baker, Gary	Bus Monitor	Hired	8/10/2016	Transportation
Bevan, Pamela	Teacher	Resigned	7/1/2016	Cline
Bowling, Rachel	Paraeducator - Special Ed	Hired	9/6/2016	Reiley
Buckler, Sandra	Bus Monitor	Resigned	8/8/2016	Transportation
Cain, Erica	Teacher	Hired	9/6/2016	CCMS
Campbell, Darrell John	Bus Driver	Hired	8/10/2016	Transportation
Clark, Ivy Angel	Youth Athletic Coach	Hired	8/24/2016	CCMS
Comley, Kyle	Teacher - Special Ed	Hired	8/8/2016	CCMS
Daum, Judson	Bus Driver	Hired	8/10/2016	Transportation
Farfsing, Theodore	Bus Driver	Hired	8/10/2016	Transportation
Farley, Megan	21st Century Teacher	Hired	8/24/2016	Campbell Ridge
Geiman, Sandra	Bus Driver	Hired	8/10/2016	Transportation
Glahn, Amberly	Paraeducator - Special Ed	Hired	8/15/2016	Crossroads
Heger, Allyson	Asst. Swim/Dive Coach	Hired	8/4/2016	CCHS
Hitt, Joshua	Asst Bowling Coach	Hired	8/2/2016	CCHS
Kinney, Lisa	Paraeducator - Special Ed	Hired	8/8/2016	Campbell Ridge
Kramer, Debra	Asst. Swimming Coach	Hired	8/9/2016	CCHS
McBride, Jonathan	Youth Athletic Coach	Hired	8/10/2016	CCMS
Mefford, Jeffrey	Bus Driver	Hired	8/10/2016	Transportation
Messer, Julia	Teacher - Special Ed	Position Change	8/8/2016	CCMS
Miller, Jason	Teacher - Social Studies	Hired	9/6/2016	CCMS
Needham, Treska	Paraeducator - Special Ed	Resigned	8/7/2016	Crossroads
Neises, Allyssa	Tutor - ESS	Hired	8/15/2016	Crossroads
Nordwick, Cynthia	Lunchroom Monitor	Hired	8/12/2016	Cline
Pleiman, Sandra	Food Service Assistant	Retired	8/31/2016	CCMS
Schmidt, Martha	21st Century Teacher	Hired	8/24/2016	Campbell Ridge
Schwalbach, Steven	Bus Monitor	Hired	8/22/2016	Transportation
Simington, Wanda	Bus Monitor	Hired	8/10/2016	Transportation
Thompson, Kimberly	Lunchroom Monitor & Tutor	Hired	8/11/2016	Cline
True, Barbara	Bus Monitor	Hired	8/10/2016	Transportation
True, Barbara	Bus Monitor	Resigned	8/15/2016	Transportation
Wilke, Stacy	Teacher	Resigned	7/29/2016	Campbell Ridge
Yarnall, Mary	Custodian	Hired	9/6/2016	CCHS
Zappa, Jordan	Bus Driver	Hired	8/10/2016	Transportation

Substitutes

NAME	POSITION	ACTION / REASON	EFFECTIVE	LOCATION
Black, Dustin	Sub Bus Monitor	Hired	8/10/2016	Transportation
Briones, Ernest	Substitute Teacher	Hired	8/26/2016	District Wide

Chaplin, Deborah	Sub Bus Monitor	Hired	8/10/2016	Transportation
Farley, Megan	Substitute Teacher	Hired	8/24/2016	District Wide
Geiman, Douglas	Sub Bus Driver	Hired	8/15/2016	Transportation
Gibson, Erica	Sub Food Service Assistant	Hired	8/30/2016	District Wide
Hiance, Cathy	Sub Bus Monitor	Hired	8/29/2016	Transportation
Howard, Jason	Substitute Teacher	Hired	8/17/2016	District Wide
Lipscomb, Micahel	Substitute Teacher	Hired	8/17/2016	District Wide
Mayer, Carrie	Substitute Teacher	Hired	8/10/2016	District Wide
Nelson, Juanita	Substitute Teacher	Hired	8/29/2016	District Wide
Noble, Dianne	Sub Food Service Assistant	Hired	8/15/2016	District Wide
Robinson, Hillary	Substitute Teacher	Hired	8/26/2016	District Wide
Romito, Belinda	Sub Paraeducator	Hired	8/12/2016	District Wide
Schneller, Raymond	Sub Bus Monitor	Hired	8/29/2016	Transportation
Schwalbach, Nina	Sub Bus Monitor	Hired	8/12/2016	Transportation
Tate, Vicki	Substitute Teacher	Hired	8/17/2016	District Wide
Taylor, Benjamin	Substitute Teacher	Hired	8/26/2016	District Wide
Thorwarth, Helen	Sub Bus Monitor	Hired	8/22/2016	Transportation
True, Barbara	Sub Bus Monitor	Hired	8/16/2016	Transportation
Williamson, Catherine	Substitute Teacher	Hired	8/17/2016	District Wide
Woods, Sarah	Sub Food Service Assistant	Hired	8/10/2016	District Wide

Written Communications and Reports

SBDM Minutes
 FRYSC Reports
 Pupil Personnel Report
 Public Relations Report
 Energy Management Report
 School Related Field Trip Notifications
 Field Trip Report - Athletics
 Field Trip Report – Transportation

III. ACTION AGENDA

Policy 03.1326 and 03.2326 Dress and Appearance; Second Reading and Approval

16-121 Motion made by Williams, seconded by Fender, to approve policy 03.1326 and 03.2326 Dress and Appearance with the recommended changes as presented per the recommendation of the Superintendent.

VOTE: Winbigler-Yes; Mason-Yes; Fender-Yes; Williams-Yes. MOTION CARRIED.

Designation of LPC Facilitator

16-122 Motion made by Mason, seconded by Williams, to approve the contract with the Kentucky School Board Association to serve as the facilitator for the District Facilities Plan per the recommendation of the Superintendent:

VOTE: Winbigler-Yes; Mason-Yes; Fender-Yes; Williams-Yes. MOTION CARRIED.

Award of Bid for Surplus Buses

16-123 Motion made by Williams, seconded by Mason, to award the purchase of surplus buses as presented per the recommendation of the Superintendent:

Bus #32 to Tim Vinson for \$500;
Bus #44 to Tim Vinson for \$500;
Bus #35 to Aaron Frilling for \$200; and
Bus #41 to Butch Moyer for \$500

VOTE: Winbigler-Yes; Mason-Yes; Fender-Yes; Williams-Yes. MOTION CARRIED.

Common Carrier Transportation Request (CCHS FBLA National Fall Leadership Conference, Daytona, FL)

16-124 Motion made by Fender, seconded by Williams, to approve the use of a commercial airline as the common carrier for the Campbell County High School FBLA trip to Daytona, Florida November 10-13, 2016 per the recommendation of the Superintendent.

VOTE: Winbigler-Yes; Mason-Yes; Fender-Yes; Williams-Yes. MOTION CARRIED.

Creation of Position and Job Description; Mental Health Professional

16-125 Motion made by Fender, seconded by Mason, to approve the creation of a district-wide school based mental health therapist position and associated job description per the recommendation of the Superintendent.

VOTE: Winbigler-Yes; Mason-Yes; Fender-Yes; Williams-Yes. MOTION CARRIED.

IV. CONSENT AGENDA

16-126 Motion made by Mason, seconded by Williams, to approve the consent agenda as presented per the recommendation of the Superintendent.

Minutes

August 8, 2016 - Regular Meeting
August 25, 2016 – Special Meeting

Bills - Addendum

General Fund # 122926-123051 as listed in the Orders of the Treasurer

Bills – Regular

General Fund #123052-123278 as listed in the Orders of the Treasurer

Treasurer's Report

Campbell County Board of Education
Treasurer's Report
For Month Ended August 31, 2016

Fund	Beginning Balance	Revenues	Expenditures		Ending Balance
			Salaries	Others	
General	9,201,775	1,616,422	(1,392,937)	(591,134)	8,834,126
Sick Leave Retire.	168,257		0	0	168,257
Committed Funds	400,000		0	0	400,000
Special Revenue	(302,323)	750,007	(287,538)	(187,071)	(26,924)
District Activity	224,574	10,976		(102,631)	132,920
Capital Outlay	315,187	0	0		315,187
Building	975,988	0	0		975,988
Construction	-	0	0	(203,012)	(203,012)
Debt Service	(1,463,431)	0	0	0	(1,463,431)
Food Service	20,434	109,432	(47,557)	(49,306)	33,003
Totals *	<u>\$ 9,540,462</u>	<u>2,486,837</u>	<u>(1,728,033)</u>	<u>(1,133,153)</u>	<u>\$ 9,166,114</u>

* Cash and cash equivalents in all funds include approx. \$373,037 in investments and certificates of deposits yielding 0.585% and the remainder in interest-bearing checking accounts yielding 0.25%.

Leave of Absence Requests

Melissa Ahrman, Paraeducator at Grant's Lick Elementary, from August 8, 2016 through October 31, 2016 for FMLA.

Donna Augsback, Dispatcher at Transportation, Intermittent leave from July 1, 2016 through June 30, 2017 for FMLA.

Jill Bengel-Lembricht, Occupational Therapist; District Wide; Intermittent leave from August 16, 2016 through November 15, 2016 for FMLA.

Jean Franzen, Bus Monitor at Transportation, From August 8, 2016 through September 9, 2016 for FMLA.

Timothy French, Custodian at Campbell Ridge Elementary, from August 15, 2016 through August 22, 2016 for FMLA.

Lori Frey, Bus Driver at Transportation, from August 8, 2016 through September 22, 2016 for FMLA.

Kristen Hehman, Special Ed Secretary at Central Office, from September 12, 2016 through December 2, 2016 for FMLA.

Jessica Humbert, Teacher at Campbell County Middle School, from August 15, 2016 through November 16, 2016 for FMLA.

Donna Johnson, Food Service Assistant at Crossroads Elementary, from August 18, 2016 through October 3, 2016 for FMLA.

Cathryn Keener, Food Service Assistant at Crossroads Elementary, from August 3, 2016 through September 19, 2016 for FMLA.

Debra Kramer, Custodian at Crossroads Elementary, from August 15, 2016 through August 19, 2016 for FMLA.

Patricia Kramer, Bus Monitor at Transportation, from August 8, 2016 through September 8, 2016 for FMLA.

Goldi Lakes, Secretary at Campbell County Middle School, from July 21, 2016 through July 29, 2016 for FMLA.

Gary Nelson, Bus Driver at Transportation; Intermittent leave from August 10, 2016 through September 16, 2016 for FMLA.

Christine O'Bryan, Teacher at Campbell County High School, from September 6, 2016 through October 28, 2016 for FMLA.

Susan Prather, Administrative Assistant to the Superintendent and Office Manager at Central Office, intermittent leave from July 1, 2016 through June 30, 2017 for FMLA.

Janice Rickels, Food Service Manager at Campbell County High School, from August 30, 2016 through September 27, 2016 for FMLA.

Rhonda Roberts, Food Service Manager at Crossroads Elementary, from September 12, 2016 through October 7, 2016 for FMLA.

Joni Ruffing, Accounting Clerk at Campbell County Middle School, Intermittent leave from July 1, 2016 through June 30, 2017 for FMLA.

Sherry White, 21st Century Grant Coordinator at Crossroads Elementary, from July 6, 2016 through September 5, 2016 for FMLA.

Bus Usage Charges 2016-17

Campbell County sets bus use rates each school year. The Board is being asked to keep the rates the same as the previous school year as follows:

Campbell County School Activities - \$ 20 per hour plus \$0.79 per mile.

Non-district school activities - \$20 per driver hour over 2 hours plus \$ 4.75 per mile.

Fiscal Court Transportation Charges

Fiscal Court Transportation Charges

Campbell County Schools provides contracted bus transportation to parochial schools. Parochial students count for 9.2% of the students transported (down from 9.9%). Applying this rate to the net cost of transportation (\$2,715,170.55) equals \$250,921.01 (down from \$283,675). The Board is being asked to approve the Fiscal Court Contract for the 2016-17 school year in the amount of \$250,921.01 payable in nine (9) monthly installments of \$27,880.11 each.

Designation of Representative to NKCES Board of Directors

Designation of Dr. David Rust, Superintendent, as representative for Campbell County School District to the NKCES Board of Directors; Dr. Shelli Wilson, Associate Superintendent, as second alternate representative.

ADA Non-resident Contract 2016-17

A CCS student may attend another school district or a student from another school district may attend CCS as tuition students. School districts are required to sign non-residential agreements with each other for attendance purposes in accordance with State regulations and Board policy 09.125.

CCS only accepts MS and HS students who pass admissions tests and who apply before the start of the new school year. CCS does not release Average Daily Attendance (ADA) funds to other school districts.

State law changed in 2014 regarding Non-Resident Contracts. Districts are not required to list faculty children who live in one school district but attend another school district; therefore, some contracts may not have names on them.

This month, CCS has received an agreement from Kenton County School District...

VOTE: Winbigler-Yes; Mason-Yes; Fender-Yes; Williams-Yes. MOTION CARRIED.

V. ADJOURN

There being no further business to come before the Board, Ms. Winbigler entertained a motion to adjourn.

16-127 Motion made by Fender, seconded by Mason, to adjourn the meeting.

VOTE: Winbigler-Yes; Mason-Yes; Fender-Yes; Williams-Yes. MOTION CARRIED.

The meeting adjourned at 6:22 p.m.

APPROVED:

JANIS WINBIGLER, CHAIRPERSON

ATTEST:

DR. DAVID A. RUST, SECRETARY