

**RECORD OF BOARD PROCEEDINGS
(MINUTES)**

July 17, 2017

A regular meeting of the Campbell County Board of Education was held on Monday, July 17, 2017, 6:00 P.M. at the Alexandria Educational Center, 51 Orchard Lane, Alexandria, Kentucky.

In attendance at the meeting were:

Janis Winbigler
Dr. Ted Williams
Dr. David Rust, Superintendent
Garry Edmondson, Attorney

I. CALL TO ORDER

The meeting was called to order by Janis Winbigler, Chairperson.

Approve Agenda

17-072 Motion by Fender, seconded by Williams, that the agenda be approved as presented per the recommendation of the superintendent.

VOTE: Winbigler-Yes; Williams-Yes; Kammerer-Absent; Fender-Yes. MOTION CARRIED.

Pledge of Allegiance

Mission Statement

II. COMMUNICATIONS

Audience Comments

Superintendent Comments

Board Member Comments

Personnel Actions

NAME	POSITION	ACTION / REASON	EFFECTIVE	LOCATION
Ash, Sarah	Teacher	Resigned	6/30/2017	CCMS
Becker, Lindsay	Teacher - Project Search	Hired for 2017-18	7/1/2017	District Wide
Boling, Angela	Paraeducator - Special Ed	Hired for 2017-18	7/1/2017	Reiley
Boyers, Angelic	Library Media Specialist	Resigned	6/30/2017	CRES and Crossroads
Bradshaw, Leslie	Teacher	Resigned	6/30/2017	CCMS
Buller, Natalie	Speech Language Pathologist	Hired for 2017-18	7/1/2017	Reiley/Crossroads
Campbell, Ben	Assoc. Youth Football Dir.	Hired for 2017-18	6/19/2017	District Wide
Caudill, Aaron	8th grade Football Coach	Hired for 2017-18	6/19/2017	CCMS
Clark, James	7th grade Football Asst Coach	Hired for 2017-18	6/19/2017	CCMS
Csolkovits, Jennifer	Teacher	Resigned	6/30/2017	CCMS
Cummins, Norma Chrissy	Technology Assistant	Hired for 2017-18	7/1/2017	District Wide
Desmond, Clarissa	Teacher - ELA	Hired for 2017-18	6/19/2017	CCMS
Dietz, Matt	Youth Athletic Coach	Hired for 2017-18	6/19/2017	District Wide
Dowds, Allen	Youth Athletic Coach and Youth Football Director	Hired for 2017-18	6/19/2017	District Wide
Dreyer, Benjamin	Soccer Girls Freshman Coach	Hired for 2017-18	6/15/2017	CCHS

Elgin, Brenda	Secretary	Resigned	7/18/2017	Cline
Elsbernd, Alvin	8th grade Football Asst. Coach	Hired for 2017-18	6/19/2017	CCMS
Gardner, Melissa	Library Media Specialist	Hired for 2017-18	7/1/2017	CCMS
Greco, Vicki	Paraeducator - Title 1	Reinstated	7/1/2017	Cline
Guinan, Megan	Teacher - Math	Hired for 2017-18	6/19/2017	CCMS
Gunn, Brian	7th grade Football Asst. Coach	Hired for 2017-18	6/19/2017	CCMS
Guy, Jennifer	Teacher	Resigned	6/30/2017	Campbell Ridge
Hogan, Dawn	Teacher	Hired for 2017-18	6/14/2017	Campbell Ridge
Koeninger, Sheri	Dispatcher	Hired for 2017-18	7/1/2017	Transportation
Kohls, Ashley	7th grade Cheer	Hired for 2017-18	6/19/2017	CCMS
Kolkmeier, Staci	8th grade Volleyball coach	Hired for 2017-18	6/19/2017	CCMS
Kumar, Veronica	Teacher	Hired for 2017-18	6/22/2017	CCMS
LiCalzi, Brittany	Teacher	Hired for 2017-18	6/6/2017	Campbell Ridge
Mason, Justin	Youth Athletic Coach	Hired for 2017-18	6/19/2017	District Wide
Mason, Justin	Football - Assistant Coach	Hired for 2017-18	6/15/2017	CCHS
McBride, Jon	Youth Athletic Coach	Hired for 2017-18	6/19/2017	District Wide
McGinnis, Amanda	6th grade Volleyball Coach	Hired for 2017-18	6/19/2017	CCMS
McIntosh, Rachel	Teacher	Hired for 2017-18	6/30/2017	CCMS
Meadows, Larry	Football - Assistant Coach	Hired for 2017-18	6/15/2017	CCHS
Messmer, Timothy	Asst. Transportation Director/ Lead Mechanic	Hired for 2017-18	7/1/2017	Transportation
Meyer, Tina	Dispatcher	Hired for 2017-18	7/1/2017	Transportation
Morehead, Kelsey	Teacher	Resigned	6/29/2017	CCMS
Morris, David	Soccer - Girls Head Coach	Hired for 2017-18	6/15/2017	CCHS
Mosley, Kelly	Health Service Technician	Hired for 2017-18	6/16/2017	Campbell Ridge
Porter, Jimmy Lee	7th grade Football - Head Coach	Hired for 2017-18	6/19/2017	CCMS
Ramsey, Angela	7th grade Volleyball Coach	Hired for 2017-18	6/19/2017	CCMS
Rice, Kathryn	Teacher	Resigned	6/30/2017	CCMS
Roaden, Collen	Speech Language Pathologist	Hired for 2017-18	7/1/2017	Campbell Ridge
Scanlon, Kevin	Custodian	Resigned	6/22/2017	CCMS
Smith, Marissa	Teacher	Resigned	6/30/2017	Grant's Lick
Spaulding, William	Youth Athletic Coach	Hired for 2017-18	6/19/2017	District Wide
Strouse, Amy	Cross Country, Girls	Hired for 2017-18	6/19/2017	CCMS
Strouse, Cody	Cross Country, Boys	Hired for 2017-18	6/19/2017	CCMS
Stull, Cindy	Food Service Assistant	Resigned	7/5/2017	CCMS
Vallandingham, Jack	Custodian	Resigned	6/28/2017	Grant's Lick
Vonhandorf, Matt	8th grade Football - Asst. Coach	Hired for 2017-18	6/19/2017	CCMS
Wall, Jamie	Teacher	Hired for 2017-18	7/1/2017	Campbell Ridge
Wallace, Debra	Youth Cheer Director	Hired for 2017-18	6/19/2017	District Wide
Walter, Michelle	8th grade Cheer	Hired for 2017-18	6/19/2017	CCMS
Walton, Jennifer	Preschool Paraeducator	Hired for 2017-18	6/19/2017	Grant's Lick
Winterman, Marie	Teacher -ELA	Hired for 2017-18	7/3/2017	CCMS
Wynn, Joseph	Football - Assistant Coach	Hired for 2017-18	6/15/2017	CCHS

Substitutes

Glover, Edward	Substitute Bus Monitor	Hired	7/1/2017	Transportation
Shields, Gwendolyn	Substitute Bus Monitor	Hired	7/1/2017	Transportation

Written Communications and Reports

SBDM Minutes

FRYSC Reports

Public Relations Report

School Related Field Trip Notifications

Field Trip Report – Athletics

Field Trip Report – Transportation

KSBA Policy Manual Update #39; First Reading

KSBA District Athletic Handbook Annual Update 2017-18

Employee Handbook 2017-18

Substitute Employee Handbook 2017-18

Correspondence KDE; Campbell County Schools New District Facility Plan

Architect's Report

Ehmet Hayes

Marketing/PR Analysis

Abby Piper

III. ACTION AGENDA

BG#16-167 Campbell County High School Exterior Improvements; Change Order No. 2

17-073 Motion made by Williams, seconded by Fender, that change order no. 2 in the amount of \$41,234 for BG#16-167 Campbell County High School Exterior Improvements be approved per the recommendation of the superintendent.

VOTE: Winbigler-Yes; Williams-Yes; Kammerer-Absent; Fender-Yes. MOTION CARRIED.

Food Service Bid Award 2017-18

17-074 Motion made by Fender, seconded by Williams, that the 2017-18 food service bid recommendations be approved as presented per the recommendation of the superintendent.

Prime Vendor (Food/Supplies) – Gordon Food Service

Milk/Dairy – Prairie Farms Dairy

Ice Cream – Velvet Ice Cream Company

Bread – Klosterman Baking Company

VOTE: Winbigler-Yes; Williams-Yes; Kammerer-Absent; Fender-Yes. MOTION CARRIED.

Create Job Description – CCHS Agriculture Teacher

17-075 Motion made by Williams, seconded by Fender, that the high school agriculture teacher job description and corresponding 240-day working contract effective with the 2017-18 school year be approved as presented per the recommendation of the superintendent.

VOTE: Winbigler-Yes; Williams-Yes; Kammerer-Absent; Fender-Yes. MOTION CARRIED.

IV. CONSENT AGENDA

17-076 Motion made by Fender, seconded by Williams, that the consent agenda be approved as presented per the recommendation of the superintendent.

Minutes

June 5, 2017 – Special Meeting

June 19, 2017 – Regular Meeting

Bills - Addendum

General Fund # 126259-126344 as listed in the Orders of the Treasurer

Bills – Regular

General Fund # 126345-126423 as listed in the Orders of the Treasurer

Treasurer's Report

Campbell County Board of Education
Treasurer's Report
For Month Ended June 30, 2017

Fund	Beginning Balance	Revenues	Expenditures		Ending Balance
			Salaries	Others	
General	14,748,414	1,554,957	(5,361,457)	(1,693,873)	9,248,041
Sick Leave Retire.	168,257		0	0	168,257
Committed Funds	400,000		0	0	400,000
Special Revenue	199,573	343,300	(414,615)	(332,369)	(204,112)
District Activity	239,830	28,408	0	(17,763)	250,474
Capital Outlay	-	0	0	0	-
Building	1,109,969	0	0	0	1,109,969
Construction	2,327,016	0	0	(732,817)	1,594,198
Debt Service	-	0	0	0	-
Food Service	26,020	232,174	(159,901)	(128,794)	(30,501)
Totals *	\$ 19,219,078	2,158,839	(5,935,972)	(2,905,617)	\$ 12,536,327

* Cash and cash equivalents in all funds include approx. \$377,214 in investments and certificates of deposits yielding 0.585% and the remainder in interest-bearing checking accounts yielding 0.25%.

Leave of Absence Requests

Gary Sheffel, custodian at Campbell County Middle School, intermittent FMLA from July 1, 2017 through June 30, 2018.

Nicole Heidelberg, clerk and LMC paraeducator at Cline Elementary, from August 15, 2017 through October 23, 2017 for FMLA.

Student Discipline Code 2017-18

In accordance with Board policy 09.438, the Board of Education is to update the Student Discipline Code at least every 2 years.

The assistant superintendent of operations submitted the updated Student Discipline Code manual for the upcoming school year.

The Discipline Code will be referenced in school handbooks, and provided to school employees, parents, legal guardians, or other persons exercising custodial control or supervision.

Once approved, the discipline code will be distributed to students and parents in the district, including those students who enroll during the school year.

Highlights of the changes reflect:

1. Cover page: date change, 2017-18 calendar added inside front cover, SafeSchools alert removed and will no longer be utilized. S.T.O.P school safety reporting is our anonymous tipline.
2. Table of contents changed to reflect appropriate items and page numbers (reference page 2).
3. Revise Acceptable Use Policy if necessary – dates changed from 16-17 to 17-18 (reference page 21).
4. Amend the following KRS 158.030 (2) regarding age requirement, *“Beginning with the 2017-18 school year, any child who is six (6) years of age, or who may become six (6) years of age by August 1, shall attend public school or qualify for an exemption as provided by KRS 159.030. Any child who is five (5) years of age, or who may become five (5) years of age by August 1, may enter a primary school program, as defined by KRS 158.031, and may advance through the primary program without regard to age in accordance with KRS 158.031(6)”* (reference page 27).
5. Amend transportation procedural language: Remove language stating *“one way to or from only”* since preschool transportation will be provided. (Reference page 34, Item A).
6. Update 2017-18 Committee Members (reference page 52).

District-wide Fundraising Requests for 2017-18

Board policy 09.33 requires schools to submit their fundraising activities to the Board of Education. All schools submitted their fundraising activities for the upcoming school year. Their reports include fundraiser title, projected date, sponsor, and purpose to keep the Board of Education apprised of these activities.

Fundraiser – District-wide Denim Days

Board policy 09.33 requires fundraising activities to be approved by the Board of Education. In addition, Policy 03.1326 and 03.2326 state the expectations for school spirit days permitting that blue jeans may be worn. The request is being presented to the Board for consideration of district-wide denim days for staff for the 2017-18 school year with a \$5.00 staff donation to the district-wide “Helping Kids Fund”.

Student Teacher Agreement – Morehead State University

MOA’s are submitted by universities for placing student teachers within our district.

Special Needs Agreements and Contracts for Education Services; Stepping Stones

The director of special education submitted an agreement with Stepping Stones detailing educational services to be provided to special needs children.

Surplus Property – Computers/Technology Equipment

The technology director and finance director submitted a list of computer equipment that they recommend the Board declare as surplus due to age and condition of equipment. If the Board declares these items as surplus, the district must try to sell them in accordance with state regulations. The list represents approximately 368 computer processors/monitors, printers and other technology equipment.

Dual Credit MOA between Northern Kentucky University and Campbell County Schools

VOTE: Winbigler-Yes; Williams-Yes; Kammerer-Absent; Fender-Yes. MOTION CARRIED.

V. ADJOURN

There being no further business to come before the Board, Ms. Winbigler entertained a motion to adjourn.

17-077 Motion made by Williams, seconded by Fender, that the meeting be adjourned.

VOTE: Winbigler-Yes; Williams-Yes; Kammerer-Absent; Fender-Yes. MOTION CARRIED.

The meeting adjourned at 7:32 p.m.

APPROVED:

JANIS WINBIGLER, CHAIRPERSON

ATTEST:

DR. DAVID A. RUST, SECRETARY