

**RECORD OF BOARD PROCEEDINGS
(MINUTES)**

May 15, 2017

A regular meeting of the Campbell County Board of Education was held on Monday, May 15, 2017, 6:00 P.M. at the Alexandria Educational Center, 51 Orchard Lane, Alexandria, Kentucky.

In attendance at the meeting were:

Janis Winbigler
Dr. Ted Williams
Tina Kammerer
Kimber Fender
Dr. David Rust, Superintendent
Garry Edmondson, Attorney

I. CALL TO ORDER

The meeting was called to order by Janis Winbigler, Chairperson.

Approve Agenda

17-044 Motion by Fender, seconded by Kammerer, that the agenda be approved as presented per the recommendation of the Superintendent.

VOTE: Winbigler-Yes; Williams-Yes; Fender-Yes; Kammerer-Yes. MOTION CARRIED.

Pledge of Allegiance

Mission Statement

School Presentation

Alexandria Educational Center
Alvin Elsbernd, Principal

Our Stars

CCMS Academic Team 2017 KY Academic Association's Region 14 Governor's Cup Champions

Congratulations to the Campbell County Middle School Academic Team who are the 2017 Kentucky Academic Association's Region 14 Governor's Cup Champions. This marks the 11th year in a row that CCMS has brought home the top award after competing against 17 other middle schools from 7 neighboring counties. At the end of the competition, our CCMS Camels scored a total of 59 points -- just 6 points shy of the total points earned by all of the other schools.

CCMS ACADEMIC TEAM	
Abigail	Clark
Jayden	Coleman
Noah	Coronado
Kahlan	Kahmann
James	Kintner
Raychel	Kool
Kadyn	Matthews
Anna	Morris
Morgan	Reynolds
Aaron	Schnee

Ethan	Schnee
Ethan	Schwalbach
Grace	Songer
Ethan	Taylor
Lauren	Taylor
Elena	Thierbach
Claire	Yungbluth

Campbell Ridge Elementary Governor's Cup Victory

Congratulations to the Campbell Ridge Elementary Quick Recall Team who won the District 72 Governor's Cup Competition and placed as Runners up in the Regional Governor's Cup competition.

CRES Quick Recall members:

Cole Johnson
 Abby Natale
 Jada Coleman
 Cori Rossell
 Jackson Clark
 Charlie Alford
 Sara Nie
 Cameron Hoskins
 Xander Edwards
 Aurora Allender
 Nathan Feiler
 Justine Cooper
 Josie Cooper

Our Future Problem Solving team tied for 1st place:

Abby Natale
 Cori Rossell
 Tori Byrd
 Beau Tillett
 Nathan Feiler, alternate

Other awardees:

Cole Johnson - 1st in Math and Science
 Jeremiah Giesmann - 2nd in Science
 Abby Natale - 2nd in composition
 Justine Cooper - 1st in Arts & Humanities

CRES Quick Recall team was the 2017 KY Regional Governor's Cup Runners Up:

Cole Johnson
 Abby Natale
 Jada Coleman
 Cori Rossell
 Jackson Clark
 Charlie Alford
 Sara Nie
 Cameron Hoskins
 Aurora Allender
 Nathan Feiler
 Justine Cooper
 Josie Cooper

Scholastic Art National Silver Medalist

The Scholastic Art & Writing Awards, the nation's longest-running and most prestigious recognition program for creative teens in grades 7-12, announced the national award recipients of the 2017 school year. Within the Awards' 29 categories, a record-breaking 330,000 works of art and writing were submitted for adjudication at the regional level. CCHS Student Caleb Souders, was awarded a National Scholastic Art Silver Medal for his graphic design piece. This award places Caleb's work among a very small percentage of outstanding artwork from across the entire country.

State-Level Art Award Winners

Congratulations to the following CCHS Art students who advanced to the All-State Art awards and all three placed at the State level:

Madysen Wilbur - Honorable Mention in Graphic Design

Grace Beagle - 3rd place in Video Art

Ben Denton - 2nd place in Printmaking

Congratulations CCHS STLP Winner

Please congratulate CCHS Senior Brandon Hart on his STLP State Competition victories! Over 9,000 students competed at the State Competition.

Brandon Hart –

Earned his certification in MS Mobility & Device

Earned his certification in MS Office Specialist Outlook 2016

Received the STLP Scholarship

1st place in Technical Writing

1st place in ePublishing

1st place in the Help Desk Challenge

CCMS STLP 2017 State Winners

NKU Mobile App Team: Abby Adkins, Manny Nagel and Jessyka Miller—2nd Place

Dell and Microsoft Minecraft Team Challenge:

Maya McIntosh, Tyler Schultz and Nate Wisher—2nd Place

Game Design Challenge:

Breanna Collins, Alyssa Steffen, Ella Stahl, Grace Evans and Kayla Fischer—2nd Place

Original Digital Photography:

Paige Hedger--*State Finalist*

Original Digital Photography:

Ella Stahl--*State Finalist*

KATE Anti-Bullying Project:

Breanna Collins, Alyssa Steffen and Sophia Ramundo -*State Finalist*

Congratulations 2017 Kentucky Governor's Scholars and Governor's Scholars for the Arts

Please congratulate the following students for being selected as 2017 Kentucky Governor's Scholars (GSP). Scholars were selected from a highly competitive field of 1, 963 outstanding young Kentuckians. The 1060 students accepted represent 54% of the total pool of candidates.

Jaclyn Fischesser

Justice Williams

Carly Karrick

Jacob Finerty

Abigail Loesch

Joshua Mitchell

Sidney Reagor

Joel Sebastian

Samantha Schultz,

Benjamin Turner

The following students were selected to Kentucky Governor's School for the Arts:

Vocal Music:

Sarah Moser

Christian Slone

Ezra Crist

Photography:

Kylie Ward

Campbell Ridge, Crossroads Elementary and Grant's Lick Elementary Receives Coveted RAMP Certification

Congratulations to the Campbell Ridge Elementary, Crossroads Elementary and Grant's Lick Elementary counselors on their school counseling programs being named 2017 Recognized ASCA Model Programs! Campbell Ridge, Crossroads and Grant's Lick will receive the Recognized ASCA Model Program (RAMP) designation during a special ceremony at the American School Counselor Association's annual conference in Denver, CO. The schools will be honored at the summer conference for making an exemplary commitment to comprehensive school counseling programs. This esteemed designation, awarded to schools that align with the criteria set in the ASCA National Model, recognizes schools that are committed to delivering a comprehensive, data-driven school counseling program and an exemplary educational environment. RAMP applications are reviewed once a year by a panel of school counseling professionals who assess a school counseling program in 12 different areas of program expertise.

Campbell Ridge Counselors

Jessie Martin

Julia Gorman

Kim Broermann

Crossroads Counselors

Kasie Ashton

Johora Paeda

Lori Dickman

Grant's Lick Elementary Counselor

Dorie Comer

Congratulations CCHS AP Economics Students

Recently students from Campbell County High School AP economics classes competed in the National Economics Challenge for the state of Kentucky conducted by the Council for Economic Education. Students from CCHS competed against nearly 100 teams from across the state of Kentucky to demonstrate their knowledge of microeconomics, macroeconomics, and international economics. Overall, CCHS had an extraordinary performance, achieving the top 5 scores in the state! The top placing team from the state competition moved on to compete in the National Semi-Final Round on April 25th.

Members of the top scoring team include:

Colton Graham,

Anthony Schwarberg

Joel Sebastian

Mitchell Turner

Coach Ryan Goss

CCHS Senior Receives Student Leadership Award

Congratulations to CCHS senior, Brandon Hart, for receiving the Student Leadership Award at the recent Northern Kentucky Excellence in Education Celebration. This award recognizes Northern Kentucky high school seniors who excel, or exhibit exemplary characteristics in leadership.

Congratulations Golden Apple Winners

Congratulations to Dawn Klus, Kindergarten teacher at Campbell Ridge Elementary, and Shannon Mann, 1st grade teacher at Crossroads Elementary, for being named Golden Apple Award Winners at the recent Northern Kentucky Excellence in Education Celebration.

Crossroads Elementary

Congratulations to Haylee Hogie who participated in the 10-year old 4-H speech competition at the County Level and came in second place!

Congratulations to Olivia Becker, Will Haas and Gracyn Hedger who competed in the Regional Robotics competition on March 25th and came in second place.

Congratulations Duke University Talent Identification Program Students

Congratulations to these 7th grade students who were selected and participated in the 7th grade Duke University Talent Identification Program. These students took the ACT this year and based upon the scores they received, they have been invited to attend the State Recognition Ceremony at Western Kentucky University.

Allessandro Bertucci
Joesph Bradtmueller
Drew Hanson
Lillian King
Anna Morris
Morgan Reynolds
Kaylee Snowball
Liam Stewart
Andrea Tiemeier
Claire Yungbluth

Recess

As provided in the agenda (as approved), the Board briefly recessed for pictures with the Our Stars.

II. COMMUNICATIONS

Audience Comments

Superintendent Comments

Board Member Comments

Personnel Actions

NAME	POSITION	ACTION / REASON	EFFECTIVE	LOCATION
Amstutz, Amber	Teacher	Non Renewed	6/30/2017	CCMS
Augsback, Michele	Assistant Principal	Hired for 2017-18	4/30/2017	Campbell Ridge
Bell, Ginsel	Tutor	Non Renewed	6/30/2017	Campbell Ridge
Biolchini, Julia	School Counselor	Hired for 2017-18	7/1/2017	.5 Cline/.5 Crossroads
Boggs, Chelsea	Teacher	Non Renewed	6/30/2017	Reiley
Born, Jennifer	Paraeducator	Non Renewed	6/30/2017	Reiley
Broerman, Kimberly	Guidance Counselor	Resign	5/23/2017	Campbell Ridge
Brown, Nathan	Custodian	Hired	4/10/2017	Campbell Ridge
Carroll, Cindy	Paraeducator	Non Renewed	6/30/2017	Reiley
Carroll, Rachael	Tutor	Non Renewed	6/30/2017	Crossroads
Chamberlain, Vickie	Teacher	Non Renewed	6/30/2017	Campbell Ridge
Critcher, Victoria	Tutor	Non Renewed	6/30/2017	Cline
Demoss, Nancy	Bus Driver	Retire	6/1/2017	Transportation
Dreyer, Carolyn	Asst. Soccer Coach	Hired for 2017-18	7/1/2017	CCHS
Duell, Katherine	Teacher - Special Ed	Hired for 2017-18	4/27/2017	Crossroads
Eckert, Kent	Paraeducator	Non Renewed	6/30/2017	CCMS
Emig, Ashley	Response to Intervention Specialist	Non Renewed	6/30/2017	District Wide
Farley, Megan	21st Century Coordinator	Non Renewed	6/30/2017	Campbell Ridge
Ferring, William	Custodian	Retire	8/1/2017	CCHS
Fleckenstein, Andrea	Tutor	Non Renewed	6/30/2017	Reiley
Fowee, Jill	Mental Health Professional	Hired for 2017-18	7/1/2017	District Wide
Franzen, Cynthia	Teacher	Retire	8/1/2017	Reiley
Franzen, Jean	Bus Monitor	Retire	7/31/2017	Transportation
Frommeyer, Trisha	Tutor	Non Renewed	6/30/2017	Campbell Ridge
Fryman, Robert IV	Custodian	Hired	5/1/2017	Campbell Ridge
Gerding, Marlene	Paraeducator	Retire	6/1/2017	Crossroads
Glover, Edward	Bus Monitor	Resign	5/23/2017	Transportation
Gowen, Julia	Tutor	Non Renewed	6/30/2017	Reiley
Graft, Shelley	Speech Pathologist	Resign	5/31/2017	Reiley
Greco, Vicki	Paraeducator	Non Renewed	6/30/2017	Cline
Grindstaff, Emily	Tutor	Non Renewed	6/30/2017	Reiley
Groat, Joseph	Bus Driver	Non Renewed	6/30/2017	Transportation
Hecht, Mary	Teacher	Non Renewed	6/30/2017	Campbell Ridge
Hicks, Laura	Teacher	Non Renewed	6/30/2017	Crossroads
Howard, Carol	Tutor	Non Renewed	6/30/2017	Grant's Lick
Huff, Vickie	Tutor	Non Renewed	6/30/2017	Campbell Ridge
Hull, Amy	Teacher - Mathematics	Hired for 2017-18	5/1/2017	CCMS
Ice, Angela	Bus Monitor	Non Renewed	6/30/2017	Transportation
Jamison, MM	Teacher	Retire	6/30/2017	Crossroads
Kaufman, Jennifer	Teacher - Special Ed Itinerant	Hired for 2017-18	4/12/2017	District Wide
Kintner, Rachel	Teacher	Non Renewed	6/30/2017	Reiley
Kirst, Lisa	Tutor	Non Renewed	6/30/2017	Crossroads
Kline, Alan	Bus Driver	Leave without Pay	5/1 and 5/2/2017	Transportation
Kramer, Debra	Teacher - Special Ed	Hired for 2017-18	5/2/2017	Reiley
Leopold, Emily	Teacher	Retire	6/30/2017	Cline
Lipscomb, Michael	Teacher - Mathematics	Hired for 2017-18	4/2/2017	CCMS
Maegly, Christine	Teacher	Non Renewed	6/30/2017	CCMS
McIntosh, Rachel	Teacher	Non Renewed	6/30/2017	CCHS

McNichols, Sally	Secretary	Retire	6/30/2017	CCHS
McQuinlin, Evelyn	Paraeducator	Retire	6/30/2017	Cline
Miller, Jason	Teacher	Non Renewed	6/30/2017	CCMS
Miller, Sue	Tutor	Non Renewed	6/30/2017	Cline
Nienaber, Bonnie	Tutor	Non Renewed	6/30/2017	Campbell Ridge
Osterbrock, Adam	Teacher	Non Renewed	6/30/2017	CCMS
Owen, Lacy	Teacher	Resign	6/30/2017	Reiley
Paeda, Johora	Guidance Counselor	Non Renewed	6/30/2017	Crossroads
Pahren, Scott	Teacher	Non Renewed	6/30/2017	CCMS
Parks, Jordan	JV Boys Freshman Soccer Coach	Hired for 2017-18	4/12/2017	CCHS
Perrin, Andrew	Teacher- Social Studies	Hired for 2017-18	4/28/2017	CCMS
Rice, Sarah	Teacher	Non Renewed	6/30/2017	CCHS
Pierson, Kelly	Teacher	Non Renewed	6/30/2017	CCHS
Roberts, Kyle	Tutor	Non Renewed	6/30/2017	Crossroads
Robinson, Taylor	Asst. Soccer Coach	Hired for 2017-18	7/1/2017	CCHS
Roemer, Roberta	Teacher	Non Renewed	6/30/2017	CCHS
Romito, Belinda	Paraeducator	Non Renewed	6/30/2017	Crossroads
Ross, Maura	Teacher	Non Renewed	6/30/2017	Cline
Russell, Linda	Teacher	Retire	5/31/2017	Cline
Schneider, Patsy	Speech Pathologist	Retire	5/31/2017	Cline
Sharkey, Erika	School Counselor	Hired for 2017-18	4/25/2017	Grant's Lick
Sheffield, Loren	Paraeducator	Non Renewed	6/30/2017	CCHS
Smiley, Cindy	Paraeducator	Resign	6/30/2017	Cline
Stegman, Danielle	Tutor	Non Renewed	6/30/2017	Crossroads
Tacket, Cynthia	Teacher	Resign	5/19/2017	District Wide
Terry, Christopher	Teacher	Non Renewed	6/30/2017	CCHS
Thompson, Janet	Teacher - Mathematics	Hired for 2017-18	4/25/2017	CCHS
Thompson, Megan	Paraeducator	Transfer	4/11/2017	Grant's Lick
Vallandingham, Jack	Custodian	Non Renewed	6/30/2017	Grant's Lick
Vanwinkle, Vicky	Tutor	Non Renewed	6/30/2017	District Wide
Ward, Laura	Teacher	Resign	6/30/2017	Grant's Lick
Wirth, Madison	Tutor	Non Renewed	6/30/2017	District Wide
Wirth, Sherry	Student Well Being Coordinator	Hired for 2017-18	7/1/2017	District Wide
Young, Angela	Assistant Principal	Resign	6/30/2017	Crossroads
Young, Ellen	Tutor	Non Renewed	6/30/2017	Crossroads

Substitutes

Hartig, Diana	Substitute Bus Monitor	Hired	5/1/2017	Transportation
Weinel, Crystal	Substitute Paraeducator	Hired	4/12/2017	District Wide

Written Communications and Reports

- SBDM Minutes
- FRYSC Reports
- Homeless Services Report
- Pupil Personnel Report
- Public Relations Report
- School Related Field Trip Notifications
 - Field Trip Report – Athletics
 - Field Trip Report - Transportation
- Board Member Resignation Acceptance

Architect's Report

Hayes & Associates
Ehmet Hayes

III. ACTION AGENDA

Tentative Budget 2017-18

17-045 Motion made by Fender, seconded by Williams, that the Tentative Budget for 2017-18 be approved as submitted per the recommendation of the Superintendent.

VOTE: Winbigler-Yes; Williams-Yes; Fender-Yes; Kammerer-Yes. MOTION CARRIED.

Capital Funds Transfer Request

17-046 Motion made by Williams, seconded by Kammerer, that the 2016-17 Capital Funds Request be approved as submitted per the recommendation of the Superintendent.

VOTE: Winbigler-Yes; Williams-Yes; Fender-Yes; Kammerer. MOTION CARRIED.

Summer Food Service Program 2017

17-047 Motion made by Fender, seconded by Williams, that the Summer Food Service Program for 2017 be approved as submitted per the recommendation of the Superintendent.

Crossroads Elementary, 475 Crossroads Blvd, Cold Spring, KY 41076
Campbell Ridge Elementary, 2500 Grandview Road, Alexandria, KY 41001
Cline Elementary, 5586 East Alexandria Pike, Cold Spring, KY 41076
Campbell County Middle School, 8000 Alexandria Pike, KY 41001

Summer Feeding will operate along with the 21st Century Programs
at Crossroads, Campbell Ridge & Cline from July 10 – August 4, 2017
and at CCMS from July 10, - July 21, 2017

Breakfast and Lunch will be served at
Breakfast Service 8:45 am – 9:20am
Lunch Service 11:30 am – 12:45 pm

VOTE: Winbigler-Yes; Williams-Yes; Fender-Yes; Kammerer-Yes. MOTION CARRIED.

Award of Gasoline and Diesel Fuel Bid

17-048 Motion made by Williams, seconded by Fender, that the gasoline and fuel bid for the 2017-18 school year beginning July 1, 2017 and ending June 30, 2018, be awarded to Lykins Oil per the recommendation of the Superintendent.

VOTE: Winbigler-Yes; Williams-Yes; Fender-Yes; Kammerer-Yes. MOTION CARRIED.

Award of Oil Bid

17-049 Motion made by Williams, seconded by Kammerer, that the oil bid for the 2017-18 school year be awarded to Apollo Oil per the recommendation of the Superintendent contingent upon verification that the bid item meets required specs. The contract is to begin July 1, 2017 and end June 30, 2018.

VOTE: Winbigler-Yes; Williams-Yes; Fender-Yes; Kammerer-Yes. MOTION CARRIED.

Award of Tire Bid

17-050 Motion made by Fender, seconded by Williams, that the tire bid for the 2017-18 school year beginning July 1, 2017 and ending June 30, 2018 be awarded to Bob Sumerel Tire-Erlanger per the recommendation of the Superintendent.

VOTE: Winbigler-Yes; Williams-Yes; Fender-Yes; Kammerer-Yes. MOTION CARRIED.

One to One Lease Bid

17-051 Motion made by Williams, seconded by Kammerer, that the CDW/Lenovo yearly finance lease option (\$1 buy-out) proposal of \$194,470.00 for four years be approved and begin the process to have the lease agreement approved by the Kentucky Department of Education per the recommendation of the Superintendent.

VOTE: Winbigler-Yes; Williams-Yes; Fender-Yes; Kammerer-Yes.
MOTION CARRIED.

V. CONSENT AGENDA

17-052 Motion made by Fender, seconded by Kammerer, that the consent agenda be approved as presented per the recommendation of the Superintendent.

Minutes

April 10, 2017 – Special Meeting
April 17, 2017 – Regular Meeting

Bills - Addendum

General Fund # 125592-125721 as listed in the Orders of the Treasurer

Bills – Regular

General Fund # 125722-125888 as listed in the Orders of the Treasurer

Treasurer's Report

Campbell County Board of Education
Treasurer's Report
For Month Ended May 31, 2017

Fund	Beginning Balance	Revenues	Expenditures		Ending Balance
			Salaries	Others	
General	15,190,855	2,167,622	(1,906,325)	(703,738)	14,748,414
Sick Leave Retire.	168,257		0	0	168,257
Committed Funds	400,000		0	0	400,000
Special Revenue	43,583	933,211	(324,306)	(235,434)	417,053
District Activity	210,846	38,000	0	(9,016)	239,830
Capital Outlay	89,807	222,104	0	(311,911)	-
Building	3,374,580	11,970	0	(2,276,581)	1,109,969
Construction	3,114,178	0	0	(787,162)	2,327,016
Debt Service	(2,224,370)	2,224,370	0	0	-
Food Service	109,079	90,820	(63,841)	(110,039)	26,020
Totals *	<u>\$ 20,476,815</u>	<u>5,688,097</u>	<u>(2,294,472)</u>	<u>(4,433,882)</u>	<u>\$ 19,436,559</u>

* Cash and cash equivalents in all funds include approx. \$377,214 in investments and certificates of deposits yielding 0.585% and the remainder in interest-bearing checking accounts yielding 0.25%.

Leave of Absence Requests

Alexandra Caudill, Teacher at Campbell County Middle School, from May 8, 2017 through May 23, 2017 for FMLA.

Kelly Doan, Response to Intervention Specialist at Crossroads Elementary, from May 2, 2017 through June 5, 2017 for FMLA.

Catherine Hargett, Paraeducator at Crossroads Elementary, Intermittent leave from May 1, 2017 through May 23, 2017 for FMLA.

Michelle Murray, Teacher at Crossroads Elementary, from April 24, 2017 through May 23, 2017 for FMLA.

Joseph Ogonek, Teacher at Campbell County Middle School, from May 15, 2017 through May 22, 2017 for FMLA.

Emergency Certified Employees

The Educational Professional Standards Board (EPSB) requires a specific Board meeting date and Board number for individuals completing applications to be emergency-certified when applicable. In the event, CCS cannot employ a “certified” individual, this meeting date and number will be used in the application process.

Annual Technology Plan

The universal service Schools and Libraries Program, commonly known as the E-rate Program, helps ensure that schools and libraries can obtain high-speed Internet access and telecommunications at affordable rates.

In order to be eligible to apply for E-Rate discounted services, each district must have a Kentucky Department of Education (KDE) approved technology plan. The plan must address the five core criteria as defined by the FCC. To ensure district compliance, KDE created a District Technology Plan Template for each district to use to submit the District Plan. The Campbell County District technology plan before you has been previewed by the KDE Engineer and meets the FCC criteria.

Pay Date Schedule 2017-18

Board Policy 03.121 and 03.221 requires the Board to approve the payroll distribution schedule annually. The Finance Director submitted the pay dates for the new school year for Board approval. CCS pays employees every other week or 26 pay periods per school year.

Auditor Contract for 2016-17 Financial Statement

Campbell County used Barnes Dennig & Co. Ltd. to audit the 2015-16 financial statements. This contract is for Barnes Dennig & Co. Ltd. to audit the 2016-17 financial statements. The contract amount is \$20,600; no increase from the previous year.

Indirect Costs for Programs and Grants 2017-18

Accounting rules and federal regulations allow the General Fund to be reimbursed for indirect costs associated with administering federal programs and grants. The Kentucky Department of Education (KDE) sets the indirect cost reimbursement rates. Boards of Education simply adopt those rates set by KDE. These are 15.25% (a decrease from 15.42% last year) for Food Service and 2.70% (a slight increase from 2.63% last year) for federal grants. The Board is being asked to approve these indirect reimbursement cost rates as submitted. For the school year ending June 30, 2017, the indirect cost transfer amount to the General fund from food service is expected to be approximately \$135,000.

2017-18 Holly Hill Calendar

This Extended Services Program is operated through funding from Kentucky Educational Collaborative for State Agency Children. The program is required to offer each student 210 days of direct instruction- full days-177 and Partial Days-33 plus 6 holidays.

The board's approval of the extended days calendars is required as part of the application for the KECSAC and DJJ funds.

VOTE: Winbigler-Yes; Williams-Yes; Fender-Yes; Kammerer-Yes. MOTION CARRIED.

V. ADJOURN

There being no further business to come before the Board, Ms. Winbigler entertained a motion to adjourn.

17-053 Motion made by Williams, seconded by Kammerer, that the meeting be adjourned.

VOTE: Winbigler-Yes; Williams-Yes; Fender-Yes; Kammerer-Yes. MOTION CARRIED.

The meeting adjourned at 7:12 p.m.

APPROVED:

JANIS WINBIGLER, CHAIRPERSON

ATTEST:

DR. DAVID A. RUST, SECRETARY