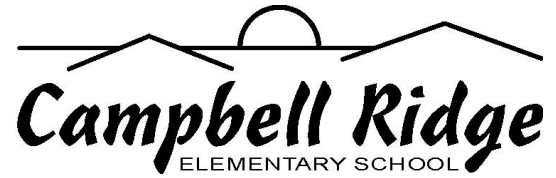


CRES SBDM Council Meeting Agenda
Date: June 11, 2020
Time: 5:30pm
Location: CRES SBDM Conference Room



Type of meeting: Regular	
SBDM Members:	Anthony Mazzei, Jen Clark, Jen Stansbury-Koenig, Rachael Wachter, Nora Gokhan, Melissa Marotta
Observers:	

Opening Business

Approve tonight’s agenda	
Approve prior month minutes	<ul style="list-style-type: none"> • May 18, 2020 minutes
Shameless bragging	

Communications

August Calendar	Review August dates
Member trainings	See attached schedule and registration information – training just be completed by July 31, 2020
CRES Council Policies	A full and complete set of Council Policies will be provided to each member.
“Your Duty Under the Law” and “Managing Government Records”	Attached, Council will review and sign “Proof of Receipt” for open meetings and managing government records documents.
KASC Resource Booklet	As a member of the KY Association of School Councils, CRES Council members receive training and guidance materials

Budget Report

Monthly MUNIS report	<p>Attached, 2019-20 year end report – best estimate, approximately \$22,000 carry-over remaining. This is highly atypical and reflects a reduced need and difficulty with making purchases from March to May. Schools can expect and should plan for a 10% budget reduction in the next year, so carry-over will cover that (\$7100) as well as additional spending priorities as discussed.</p> <p>Attached, 2020-21 beginning budget</p>
Monthly Activity Fund report	Attatched

New Business	
By-laws review, set meeting dates for 2020-21, elect vice-chair, special meetings email notice	<p>Outcome: Council will review the 2020-21 CRES Council By-laws, set meeting dates for 2020-21, elect a vice-chair, and discuss email notices for special called meetings.</p> <p>Motion: Motion to approve meeting dates for 20-21 school year and times at 5:30 and approve Jen Koenig as vice-chair.</p>
2020-21 Fundraisers	<p>Outcome: Council will review schoolwide fundraisers for 2020-21 and make a request for approval to the Campbell County Board of Education</p> <p>Motion: Approve schoolwide fundraisers for 2020-21</p>
2020-21 daily schedule “With respect to the “beginning and ending times of the school day and school calendar as established by the Campbell County Board of Education,” the Principal shall prepare a draft school schedule and present it to the Council at the June meeting. Council may amend the plan, appoint an ad hoc committee to recommend changes to the plan, or accept the plan as presented. Council must adopt a schedule prior to the start of school.”	<p>Outcome: Council will review the 19-20 schedule and a proposal from Mrs. Marotta and determine next steps for completing a 2020-21 daily schedule</p> <p>Motion: No motion needed - Council will seek input on schedule proposals and await guidance on what school will involve for 20-21 and continue discussion at the July meeting.</p>
2020-21 PD Plan	<p>Outcome: Council will discuss if changes are needed to the PD Plan to account for changes due to COVID disruptions, specifically CCS Tech Tuesday sessions.</p> <p>Motion: Council approves a change to the 20-21 PD Plan to allow for one day of flex PD utilizing the CCS Tech Tuesday sessions and/or NKCES PD sessions.</p>
Title 1 budget	<p>Outcome: Council will review the proposed Title 1 budget for 2020-21</p> <p>Motion: Motion to approve the 2020-21 Title 1 budget</p>
2020-21 Staffing	<p>Outcome: CRES currently has 2 positions open, Kdg para and preschool para. One staff retirement has created another paraeducator opening.</p> <p>Motion: no motion needed, consultation provided</p>
Adjourn Next month agenda items – July 27, 2020 5:30pm	<p>Agenda items:</p> <p>Motion: To adjourn the meeting.</p>

Experienced Member Training

Recently, the Kentucky Department of Education (KDE) released COVID-19 SBDM training guidance, which is attached to this email. To that end and to assist districts and schools in getting SBDM council members trained, the SBDM department at the KDE will be offering a free online training through Microsoft TEAMS for experienced SBDM council members.

KDE will conduct the three-hour training over the course of two days and each mini-session lasts 1.5 hours. Participants must attend both sessions in order to meet the three-hour annual training requirement for experienced members. KDE will train council members on the *Council's Role with Continuous Improvement* module. Additional training details are listed below:

- Part One: *Council's Role with Continuous Improvement* from 10:00 a.m. – 11:30 a.m. EST on June 23rd
- Part Two: *Council's Role with Continuous Improvement* from 10:00 a.m. – 11:30 a.m. EST on June 24th

Interested council members can register for the training by completing this [Google Form](#). Registration must be completed by June 12, 2020.

Those council members interested in participating must have Microsoft TEAMS downloaded on their electronic device so that they may actively participate with other council members throughout the state. Once registration has closed, KDE will send a Microsoft TEAMS calendar invite to each participant enrolled in the course, which will contain additional details on how to join the meeting, as well as the necessary materials to successfully participate in the training sessions.

New Member Training – Peggy will register you, then send you the login info.

Intro to SBDM Cost \$95 This facilitated course fulfills the six-hour training requirement for new SBDM members. Council members work at their own pace to complete the course, the facilitator reviews coursework and issues a certificate at the end of the course once all course criteria are met.

Registration for the course is open during the year on the following schedule:

- Spring: April 1 – June 21
- Summer: July 1 – September 20
- Fall: October 1 – December 21
- Winter: January 1 – March 21