



Committees

Council Policy Type

- Legally Required Policy
- Additional Policy Topic
- Additional SISI Policy

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Attachment: CRES
Committee Charge Form

Signature

(Council Chairperson)

Purpose

Ad hoc committees are established to gain input from all stakeholders including certified and classified staff, parents, and community members. Committees shall serve as a council resource for gathering data and information as well as for making recommendations to the school council.

Appointment

Ad hoc committees are formed and dissolved by the school council as needed. When needed, an ad hoc committee is formed by completing the Council Committee Charge form (attached).

Membership

All certified staff shall participate in the shared decision-making process at Campbell Ridge by serving on committees in their area of interest. Each committee may include representatives from certified and classified staff, parents, and community members. All committees are open to all interested persons. Council members may elect to not serve on a committee and active minority representation is always encouraged.

Decision-Making

Committee decisions shall be made by consensus. In the event that consensus is not achieved, the committee may decide, by majority vote, to decide the issue by majority vote.

Duties

1. Committees shall carry out tasks assigned to them by the school council.
2. Committees may decide to bring issues of concern or interest to the school council.
3. Committees may research issues, gather school-wide input, or prepare first and revised drafts of school council policies.
4. Committee chairs or their designees will report to Council as requested by the school council.
5. Committee chairs shall provide the council chairperson with written minutes of their meeting no later than five school days after the meeting occurred.

Meetings

Each committee shall choose the time, place, agenda, and schedule for their meetings, to accommodate the members of the committee. Committees must comply with all provisions of the Open Meetings and Open Records law.

Ad Hoc Committees

The Council may establish ad hoc committees by:

1. Writing a committee charge that includes a provision for the committee to dissolve when its work is done.
2. Deciding how many members the committee needs and what groups need to be represented.
3. Deciding whether to seek volunteer sign-ups, to appoint members immediately, or to designate someone else to make the appointments.

Instructional Leadership Team: The Campbell Ridge ILT is a standing committee of the SBDM Council and shall be composed of a PLC Lead from each grade level, special education, related arts, social/emotional learning, the Assistant Principal, and the Principal. The purpose and role of the ILT is to assist in drafting and implementing the School Improvement Plan, planning and leading professional learning, and providing leadership on instructional issues and Professional Learning Communities.