

CAMPBELL COUNTY SCHOOLS

- EFFECTIVE DATE:** May 2009
- TITLE:** Occupational Therapist Assistant
- QUALIFICATIONS:** Licensed by the Kentucky Board of Occupational Therapy
- REPORTS TO:** Director of Special Education, Licensed Occupational Therapist
- JOB GOALS:** To provide occupational therapy services to assigned students solely under the direction and supervision of the occupational therapist.

PERFORMANCE RESPONSIBILITIES:

1. Contributes to the evaluation process by gathering data, administering structured tests, and reporting observations.
2. Contributes to the intervention planning and carries out therapeutic interventions as assigned by the OT.
3. Manages equipment, schedule, workplace, and therapy files. If the district participates in Medicaid reimbursement, the therapist follows the established procedures.
4. Adhere to the ethical and legal standards of the profession to develop professionally. He/She adheres to established rules, regulations and laws and will work cooperatively to accomplish the goals of the district as defined by the ARC
5. Carries out other responsibilities as assigned and needed for efficient functioning of the classroom
6. Performs other duties consistent with the position assigned by supervisor.

- TERMS OF EMPLOYMENT:** Work Schedule to be established.
Salary as established by the Board of Education.