

**RECORD OF BOARD PROCEEDINGS
(MINUTES)**

June 15, 2020

A regular meeting of the Campbell County Board of Education was held on Monday, June 15, 2020, 6:00 p.m. at the Alexandria Educational Center, 51 Orchard Lane, Alexandria, Kentucky.

In attendance at the meeting were:

Janis Winbigler, Chairperson
Richard Mason, Vice Chairperson
Joshua Perkins
Kimber Fender
Peggy Schultz
Dr. David Rust, Superintendent
Garry Edmondson, Attorney

I. CALL TO ORDER

Janis Winbigler, Chairperson, called the meeting to order.

Approve Agenda

20-089 Motion by Fender, seconded by Schultz, that the agenda be approved as presented per the recommendation of the superintendent.

All voted "Aye" and the motion passed unanimously.

Pledge of Allegiance

Mission Statement

II. COMMUNICATIONS

Audience Comments

Superintendent Comments

Board Member Comments

Personnel Actions

NAME	POSITION	ACTION / REASON	EFFECTIVE	LOCATION
Allen, Patricia	Teacher	Retired	5/31/2020	Cline
Arledge, Mary	Summer Painter	Hired	6/1/2020	District Wide
Arthur, Ashley	Teacher	Hired for 2020-2021	7/1/2020	Crossroads
Bardonaro, Deborah	Teacher	Retired	6/30/2020	CCHS
Bell, Ginsel	Tutor	Non-renewed	6/30/2020	Campbell Ridge
Bell, Samantha	Teacher	Hired for 2020-2021	7/1/2020	Cline
Bezold, Jeremy	Summer Painter	Non-renewed	6/30/2020	District Wide
Bezold, Jeremy	Summer Painter	Hired	7/1/2020	District Wide
Bezold, Pamela	Summer Painter	Non-renewed	6/30/2020	District Wide
Bezold, Pamela	Summer Painter	Hired	7/1/2020	District Wide
Brown, Carrie	Paraeducator	Non-renewed	6/30/2020	Cline
Buecker, Patty	Acct.Clerk	Retired	6/30/2020	CCHS
Burbrink, Tammy	Tutor	Non-renewed	6/30/2020	Crossroads

Cummins, Norma	Accounting Clerk	Hired	7/1/2020	CCHS
Ervin, Kathleen	Tutor	Non-renewed	6/30/2020	Crossroads
Florence, Deandre	Teacher	Non-renewed	6/30/2020	Crossroads
Fries, Leah	Bus Driver	Resigned	6/30/2020	Transportation
Gilbert, Emily	Teacher	Resigned	6/30/2020	CCMS
Ginn, Cayley	Teacher	Non-renewed	6/30/2020	Crossroads
Griffith, Judy	Lunchroom monitor	Non-renewed	6/30/2020	Reiley
Groebner, Victoria	Teacher	Hired for 2020-2021	7/1/2020	Crossroads
Hervey, Laura	Teacher	Hired for 2020-2021	7/1/2020	Reiley
Huser, Amber	Teacher	Non-renewed	6/30/2020	Reiley
Isaacs, Deborah	Teacher	Retired	5/31/2020	CCHS
Johnson, Elizabeth	Teacher	Non-renewed	6/30/2020	Reiley
Jones, Amber	Preschool Paraeducator	Hired for 2020-2021	7/1/2020	Crossroads
Jones, Nora	Summer Painter	Non-renewed	6/30/2020	District Wide
Kehling, Emily	Teacher	Hired for 2020-2021	7/1/2020	CCMS
Kitto, Sharese	Clerk	Non-renewed	6/30/2020	Cline
Kleymeyer, Sarah	Teacher	Resigned	6/30/2020	Cline
Kraemer, Linda	Tutor	Non-renewed	6/30/2020	Cline
Kramer, Kelly	Clerk	Hired for 2020-2021	7/1/2020	Cline
Kramer, Debra	Teacher	Non-renewed	6/30/2020	Reiley
Laber, Nancy	Bus Monitor	Retired	7/31/2020	Transportation
Law, Natali	Paraeducator	Hired for 2020-2021	7/1/2020	Reiley
Mairose, Margaret Anne	Teacher	Hired for 2020-2021	7/1/2020	Crossroads
Mason, Jordan	Paraeducator	Resigned	6/30/2020	Alexandria Ed Center
McCormick, Christopher	Summer Painter	Hired	5/21/2020	District Wide
McDowell, Paisley	Guidance Clerk	Hired	7/1/2020	CCHS
Manzi, Sherri	Bus Monitor	Retired	5/31/2020	Transportation
Menefee, Beau	Teacher	Resigned	6/30/2020	CCHS
Miller, Sue	Tutor	Non-renewed	6/30/2020	Cline
Mulberry, Tamra	Technology Asst.	Hired	7/1/2020	Central Office
Neiser, Kathleen	Teacher	Hired for 2020-2021	7/1/2020	Cline
Philips, Portia	Lunchroom monitor	Hired for 2020-2021	7/1/2020	Reiley
Prindle, Katlynn	Teacher	Hired for 2020-2021	7/1/2020	CCMS
Probst, Logan	FRC Coordinator	Hired for 2020-2021	7/1/2020	Cline/Crossroads
Racke, Krista	Paraeducator	Non-renewed	6/30/2020	Campbell Ridge
Ratliff, MacKenzie	Tutor	Non-renewed	6/30/2020	Campbell Ridge
Robertson, Cody	Teacher	Non-renewed	6/30/2020	Crossroads
Robinson, Rhiannon	Tutor	Non-renewed	6/30/2020	Reiley
Sapp, Laurie	Teacher	Hired for 2020-2021	7/1/2020	CCMS
Schmiade, Kelsey	Teacher	Resigned	6/30/2020	CCMS
Schreiber, Ashley	Teacher	Hired for 2020-2021	7/1/2020	Crossroads
Schultz, Heather	Tutor	Non-renewed	6/30/2020	Campbell Ridge
Scott, Kayla	Teacher- Special Ed	Resigned	6/30/2020	Cline
Scott, Kayla	Teacher- Elem	Hired	7/1/2020	Cline
Steffen, Gregory	Summer Painter	Hired	5/21/2020	District Wide
Stieritz, Amber	Teacher	Resigned	6/30/2020	Crossroads
Sullivan, Amanda	Secretary - Special Ed/Student Services	Hired	7/1/2020	Central Office

Swanson, Kriste	FRC Coordinator	Retired	6/30/2020	Cline/Crossroads
Thiery, Denise	Guidance Clerk	Retired	6/30/2020	CCHS
Turner, Kathryn	Teacher	Retired	8/31/2020	CCHS
Walsh, Gail	Speech Therapist	Retired	5/31/2020	Cline/Crossroads
Warner, Jessica	Paraeducator	Resigned	6/30/2020	CCHS
Vanwinkle, Vicky	Tutor	Non-renewed	6/30/2020	Reiley
Walton, Sarah	Teacher	Resigned	6/30/2020	CCMS
Whobrey, Tammy	Paraeducator	Non-renewed	6/30/2020	Campbell Ridge
Wirth, Noah	Tutor	Non-renewed	6/30/2020	Campbell Ridge
Zengel, Donald	Teacher	Non-renewed	6/30/2020	CCMS

Substitutes

NONE				
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Written Communications and Reports

- SBDM Minutes
- FRYSC Reports
- Homeless Services Report
- Pupil Personnel Report
- Public Relations Report
- Report of Donations
- Contracts Issued to Certified Staff for 2020-21
- KSBA Policy Manual Update #42; First Reading
- Annual Technology Plan
- Summer Meal Program
- KISTA Surplus Bus Sale Results (2020)

III. ACTION AGENDA

Insurance Renewals – Package, Workers’ Compensation, Cyber

20-090 Motion made by Mason, seconded by Perkins, to accept the recommendation from Crawford Insurance to accept the vendors of Liberty Mutual on the Package Insurance for Business Property, Liability, Fleet, Umbrella and Cyber and KEMI for Workers’ Compensation per the recommendation of the superintendent.

VOTE: Winbigler-Yes; Mason-Yes; Perkins-Yes; Fender-Yes; Schultz-Yes. MOTION CARRIED.

School Fees 2020-21

20-091 Motion made by Schultz, seconded by Perkins, to approve the 2020-21 school fees as presented per the recommendation of the superintendent.

VOTE: Winbigler-Yes; Mason-Yes; Perkins-Yes; Fender-Yes; Schultz-Yes. MOTION CARRIED.

NTI Application

20-092 Motion made by Fender, seconded by Schultz, to approve the Campbell County Non-traditional Day Application for submittal to the Kentucky Department of Education per the recommendation of the superintendent.

VOTE: Winbigler-Yes; Mason-Yes; Perkins-Yes; Fender-Yes; Schultz-Yes. MOTION CARRIED.

RFP Central Receiving

20-093 Motion made by Fender, seconded by Mason, to reject the submitted proposals for the Central Receiving Roofing Project issued on May 28, 2020 as presented per the recommendation of the superintendent.

VOTE: Winbigler-Yes; Mason-Yes; Perkins-Yes; Fender-Yes; Schultz-Yes. MOTION CARRIED.

Building Modification Request – Reiley Elementary

20-094 Motion made by Mason, seconded by Schultz, to approve the request to renovate an existing restroom at Reiley Elementary as presented per the recommendation of the superintendent.

VOTE: Winbigler-Yes; Mason-Yes; Perkins-Yes; Fender-Yes; Schultz-Yes. MOTION CARRIED.

Building Modification Request – Crossroads Elementary

20-095 Motion made by Fender, seconded by Perkins, to approve the request to modify the existing office of Crossroads Elementary as presented per the recommendation of the superintendent.

VOTE: Winbigler-Yes; Mason-Yes; Perkins-Yes; Fender-Yes; Schultz-Yes. MOTION CARRIED.

BG#20-114 Campbell County Middle School Field Lighting; Change Order No. 1 & Revised BG-1

20-096 Motion made by Perkins, seconded by Mason, to approve Change Order No. 1 and revised BG-1 as presented for BG#20-114 Campbell County Middle School Field Lighting per the recommendation of the superintendent.

VOTE: Winbigler-Yes; Mason-Yes; Perkins-Yes; Fender-Yes; Schultz-Yes. MOTION CARRIED.

BG#20-110 Reiley Elementary Gym AC – Change Order No. 1

20-097 Motion made by Fender, seconded by Schultz, to approve Change Order No. 1 for BG#20-110 Reiley Elementary Gym AC as presented per the recommendation of the superintendent.

VOTE: Winbigler-Yes; Mason-Yes; Perkins-Yes; Fender-Yes; Schultz-Yes. MOTION CARRIED.

Meal Prices 2020-21

20-098 Motion made by Schultz, seconded by Mason, to approve meal prices for the 2020-21 school year as presented per the recommendation of the superintendent.

20 -21 Student Lunch Pricing

- Elementary Students - \$2.85 (*previously \$2.75*)
- Middle/ High Students - \$3.10 (*previously \$3.00*)

20 – 21 Student Breakfast Pricing to Remain the Same

- All Grades (PK-12) - \$1.65

20 – 21 Adult Meal Pricing

- Adult Lunch Price - \$3.75 (*previously \$3.65*)
- Adult Breakfast Price - \$2.40 (same rate as 19-20)

VOTE: Winbigler-Yes; Mason-Yes; Perkins-Yes; Fender-Yes; Schultz-Yes. MOTION CARRIED.

Food Service Vendor Award 2020-21

20-099 Motion made by Fender, seconded by Schultz, to approve the 2020-21 Food Service vendor recommendations for Prime Vendor, Milk/Dairy, Ice Cream and Bread as presented per the recommendation of the superintendent.

VOTE: Winbigler-Yes; Mason-Yes; Perkins-Yes; Fender-Yes; Schultz-Yes. MOTION CARRIED.

Intent to Participate in Community Eligibility Provision at Alexandria Education Center, Crossroads Elementary, Donald E. Cline Elementary, Campbell Ridge Elementary and Campbell County Middle School

20-100 Motion made by Fender, seconded by Perkins, to approve participation in the Community Eligibility Provision for 2020-21 school year at Alexandria Educational Center, Crossroads Elementary, Donald E. Cline Elementary and Campbell County Middle School per the recommendation of the superintendent.

VOTE: Winbigler-Yes; Mason-Yes; Perkins-Yes; Fender-Yes; Schultz-Yes. MOTION CARRIED.

Food Service Director Job Description/Salary Schedule

20-101 Motion made by Mason, seconded by Fender, to approve the new job description for Food Service Director as well as salary schedule changes as presented per the recommendation of the superintendent.

VOTE: Winbigler-Yes; Mason-Yes; Perkins-Yes; Fender-Yes; Schultz-Yes. MOTION CARRIED.

Award of Surplus Buses

20-102 Motion made by Schultz, seconded by Perkins, to approve the sale of bus #60 and #61 to Celebrity Limousine as presented per the recommendation of the superintendent.

VOTE: Winbigler-Yes; Mason-Yes; Perkins-Yes; Fender-Yes; Schultz-Yes. MOTION CARRIED.

Cancel June 29th Meeting

20-103 Motion made by Fender, seconded by Mason, to cancel the June 29th regularly scheduled Board of Education meeting.

VOTE: Winbigler-Yes; Mason-Yes; Perkins-Yes; Fender-Yes; Schultz-Yes. MOTION CARRIED.

IV. CONSENT AGENDA

20-104 Motion made by Fender, seconded by Perkins, that the consent agenda be approved as presented per the recommendation of the superintendent.

Minutes

May 7, 2020 Special Meeting
May 11, 2020 Regular Meeting

Bills - Addendum

General Fund # 136641-136711 as listed in the Orders of the Treasurer

Bills – Regular

General Fund # 136712-136814 as listed in the Orders of the Treasurer

Treasurer's Report

Campbell County Board of Education					
Treasurer's Report					
For Month Ended May 31, 2020					
Fund	Beginning Balance	Revenues	Expenditures		Ending Balance
			Salaries	Others	
General	14,846,213	2,294,369	(2,105,701)	(525,935)	14,508,945
Sick Leave Retire.	168,257		0	0	168,257
Committed Funds	400,000		0	0	400,000
Special Revenue	(389,433)	542,169	(229,015)	(203,001)	(279,280)
District Activity	(2,484)	5,900		(2,427)	990
Capital Outlay	401,098	251,056	0	0	652,154
Building	4,206,978	0	0	0	4,206,978
Construction	2,617,886	0	0	(411,443)	2,206,443
Debt Service	(3,904,896)	0	0	0	(3,904,896)
Food Service	137,687	233,780	(54,409)	(96,769)	220,288
Totals *	\$ 18,481,307	3,327,273	(2,389,125)	(1,239,575)	\$ 18,179,880

Leave of Absence Requests

Stanley Hill, Bus Driver at Transportation, from May 15, 2020 through June 30, 2020 for FMLA.

The following employees have been approved for paid leave – Families First Coronavirus Response Act (FFCRA)

Nathan Gabbard
Vanessa Kopp
Renee Waymeyer

Student Discipline Code 2020-21

In accordance with Board policy 09.438, the Board of Education is to update the Student Discipline Code at least every 2 years.

Discipline Code Changes for 2020 - 2021

1. Cover Page: Date revised to 2020-2021
2. Calendar Page: Calendar revised to 2020-2021
3. Table of Contents: Table revised to reflect items and page numbers
4. Notice of Terroristic Threatening: Per KRS 158.1559, Notice of Terroristic Threatening in the Second Degree (and potential penalties) added

5. Acknowledgment of Receipt Form: Form revised to include acknowledgment/receipt of Notice of Terroristic Threatening
6. Acceptable Use Policy: Date revised to 2020-2021
7. Committee Members: Committee members updated

Board Appointed Chairperson and Alternate to Evaluation Appeals Committee

The certified appeals panel is required by State law. The panel consists of 3 certified personnel (2 elected by the teaching staff and 1 appointed by the Board of Education). The school administration recommends that the Board appoint Principal Susan Rath to the Appeals Panel and Principal Dr. Kim Visse as an alternate. The additional two certified employees are elected by teachers.

Fidelity Bond – CCS District Treasurer and School Activity Account Clerks

Per KRS 160.560 and 702 KAR 3:080, it is the duty of each board of education to bond their board treasurer and any other school employees who are responsible for board of education funds.

The Board approved the Fidelity Bond for the District Treasurer in the amount of \$600,000, and the Fidelity Bonds for Chrissy Cummins and Joni Ruffing of \$175,000 and \$150,000 respectively through the Ohio Casualty Insurance Company.

Bond of Depository and Collateral Security Agreement

The Board appointed Heritage Bank as its depository for the one-year period beginning July 1, 2020 and approved the Bond of Depository for Public School Funds.

Declaration of Surplus for Technology

SRO MOU with Alexandria Police Department

A MOU between the Alexandria Police Department and CCS has existed since July 2015. This MOA is a standing extension on the previous agreement for APD to provide a full time SRO that will cover CCMS and the Alexandria Day Treatment Program.

Contracts with KDE

- A. MOA 21st Century Community Learning Centers
- B. MOA FY21 Read to Achieve

Special Education Service Contract for Orientation and Mobility Services

VOTE: Winbigler-Yes; Mason-Yes; Perkins-Yes; Fender-Yes; Schultz-Yes. MOTION CARRIED.

V. MISCELLANEOUS

Executive Session Per KRS 61.810(1)(f) Personnel; Superintendent Evaluation

20-105 Motion made by Schultz, seconded by Fender, to enter executive session per KRS 61.810(1)(f) Personnel; Superintendent Evaluation.

The board entered executive session at 7:17 p.m.

20-106 Motion made by Fender, seconded by Perkins, to exit executive session.

VOTE: Winbigler-Yes; Mason-Yes; Perkins-Yes; Fender-Yes; Schultz-Yes. MOTION CARRIED.

The board exited executive session and resumed the regular meeting at 9:12 p.m.

Superintendent's Evaluation

20-107 Motion made by Fender, seconded by Mason, to approve the superintendent's summative evaluation as presented.

VOTE: Winbigler-Yes; Mason-Yes; Perkins-Yes; Fender-Yes; Schultz-Yes. MOTION CARRIED.

The board then directed that the document be filed at central office and available for open records.

VI. ADJOURN

There being no further business to come before the board, Ms. Winbigler entertained a motion to adjourn.

20-108 Motion made by Schultz, seconded by Perkins, that the meeting be adjourned.

All voted "Aye" and the motion passed unanimously.

The meeting adjourned at 9:15 p.m.

APPROVED:

JANIS WINBIGLER, CHAIRPERSON

ATTEST:

DR. DAVID A. RUST, SECRETARY