

**RECORD OF BOARD PROCEEDINGS  
(MINUTES)**

**December 16, 2019**

A regular meeting of the Campbell County Board of Education was held on Monday, December 16, 2019, 6:00 p.m. at the Alexandria Educational Center, 51 Orchard Lane, Alexandria, Kentucky.

In attendance at the meeting were:

- Janis Winbigler, Chairperson
- Richard Mason, Vice Chairperson
- Susan Dunn
- Kimber Fender
- Peggy Schultz
- Dr. David Rust, Superintendent
- Garry Edmondson, Attorney

**I. CALL TO ORDER**

Janis Winbigler, Chairperson, called the meeting to order.

**Approve Agenda**

19-185 Motion by Fender, seconded by Schultz, that the agenda be approved per the recommendation of the superintendent.

VOTE: Winbigler-Yes; Mason-Yes; Dunn-Yes; Fender-Yes; Schultz-Yes. MOTION CARRIED.

**Pledge of Allegiance**

**Mission Statement**

**Special Holiday Presentation – CCHS Choir**

*Josh Huff, Director*

**Our Star Report**

*Congratulations Campbell Ridge Choir Students*

Congratulations to Mrs. Marotta and the following students who took part in the Regional Honor choir:

- Kylie Alexander
- Adalyn Bertsch
- Harley Crail
- Danielle Duke
- Emerson McIntosh

*KMEA All State Choir*

Congratulations to the following students grades 5-9 who were selected by the Kentucky Music Educators Association to participate in the KMEA All State Choir. This is the largest group of students from Campbell County to ever be chosen for this honor.

<u>School</u>	<u>Fname</u>	<u>Lname</u>
CCHS	Aubrey	Klei
CCHS	Kylee	Malloy
CCHS	Abby	Roemaker
CCHS	Emilie	Zengel
CCHS	Noel	Slone
CCHS	Noah	Slone

CCHS	Llam	Stewart
CCHS	Dayne	Freudenberg
CCMS	Elizabeth	Bailer
CCMS	Ethan	Glahn
CCMS	Bella	Gulden
CCMS	Gracyn	Hedger
CCMS	Alexandra	Hess
CCMS	Morgan	Liberatore
CCMS	Hannah	Phillips
CCMS	Abby	Shelton
CCMS	Chloe	Stewart
CRE	Kylie	Alexander
CRE	Adalyn	Bertsch
GLE	Zoey	Little
Reiley	Annelise	Huff

*Congratulations Northern KY Middle School Athletic Association Champions*  
 Congratulations to the 7<sup>th</sup> and 8<sup>th</sup> grade football teams on becoming 2019 Northern KY Middle School Athletic Association Champions.

<b>CCMS 7th Grade</b>	
<b>Jersey #</b>	<b>NAME</b>
0	J Aidan Combs
1	Blake Funston
2	Eric Berne
5	Aiden Dowds
6	Jacob Yates
7	Zach Butke
8	Kolton Morency
10	Mason Cornelison
13	Nick Mosley
15	Michael Hill
17	Xavier Fancher
18	Brayden Houenstein
20	Isaac Mason
21	Carter Nelson
23	Ambria Hopkins
26	Garyn Jackson
27	Dawson Huelsman-Stacey
28	Konnor Griffis
30	Dylan Holley
32	Dalton Turner
33	Grant Theisen
35	Mason Haywood
42	Jonavan Raven
43	Payton McGrath
50	JD Hitt
51	Michael Bolton
52	Jonas Aboagye
55	Bradly McClellan
63	Evan Clutter
64	Aden Russellburg
82	Ayden Noe
95	Liam Vonhandorf
Na	Cacee Vonhandorf

<b>8th Grade Roster</b>	
<b>Name</b>	<b>Name</b>
TATE GLASS	BRENT WHITAKER
TY BOLER	CARTER WILHOIT
NATE SMITH	SAVANAHA CLOYD
BRYCE BURNS	KAMERON VICKERS
LANDON McNABB	PIERCE AYERS
COLIN FOX	HUNER WISEMAN
JOSHUA HENDERSON	DUAYNE SEBASTIAN
DOUG BLOCHER	BRETT BEITING
TREVOR LANCASTER	ALFREDO ALVAREZ
COLLIN ROOMES	JIMMY AYERS
JOE AMATO	KIAN GODBY
WILL HAIGIS	MACKIE TURNER
JERMAINE RAVEN	DAKOTA CLOYD
AXEL DANCE	JOE BOLTON
CONWAY WYATT	BRADY WOOLF
CLAYTON GUTHRIE	CADEN MOLDT
CHRISTOPHER FERRARO	BRADY SCHULTZ
LOGAN McNABB	BRAYDIN POWERS
ALEJANDRO ARGUELLES	BRANDON McCULLEY
CHARLIE ALFORD	CHARLIE BROCKMAN
MICAH PRICE	BRENDON CROWELL
MASON WISEMAN	AUSTIN JONES
JACK SCHLOEMER	DYLAN SCHULKERS
ADRIAN PATTERSON	

### **Recess**

As provided in the agenda (as approved), the Board briefly recessed.

## **II. COMMUNICATIONS**

### **Audience Comments**

#### **Superintendent Comments**

Dr. Rust thanked Susan Dunn for her service and stated that her seat would become vacant at the end of December. The Board of Education will begin advertising for applications for appointment to fill the vacancy.

#### **Board Member Comments**

**Personnel Actions**

<b>NAME</b>	<b>POSITION</b>	<b>ACTION / REASON</b>	<b>EFFECTIVE</b>	<b>LOCATION</b>
Alexander, Sharon	Director Bldg and Grounds	Leave without pay	11/13-11/14, 2019	District Wide
Berning, Malinda	Custodian	Terminated	11/8/2019	CCHS
Bertolo, Emily	Winter Guard Staff	Hired	11/25/2019	CCHS - Band
Collins, Carrie	Preschool Teacher	Resigned	11/26/2019	Reiley
Colvin, Marion	AP Clerk	Hired	11/25/2019	Central Office
Dufala, Megan	Winter Guard Staff	Hired	12/3/2019	CCHS - Band
Fielders, Annette	Lead Custodian	Hired	12/23/2019	Cline
Figgs, Matricia	Paraeducator	Resigned	12/2/2019	CCMS
Frommeyer, Trisha	Preschool Paraeducator	Hired	12/3/2019	Crossroads
Henson, Christie	Assistant Principal	Retired	12/31/2019	CCMS
Hicks, David	Mental Health Therapist	Resigned	11/7/2019	District Wide
Lierl, Beth	School Nurse	Resigned	12/17/2019	Grant's Lick
Martin, Carolyn	Custodian	Hired	11/26/2019	CCHS
McCormick, Christopher	Bus Driver	Hired	11/25/2019	Transportation
Miller, Kathy	Paraeducator	Retired	12/31/2019	Crossroads
Neace, Brandy	Secretary - Instruction/Curriculum	Hired	12/2/2019	Central Office
O'Hair, Brittany	Custodian	Hired	11/19/2019	CCMS
Robertson, Cody	Eng. Lang. Learner Tutor	Hired	11/19/2019	District Wide
Russell, Rebecca	Boys Basketball Statistician	Hired	12/3/2019	CCHS
Rust, Sarah	Lead Custodian	Hired	10/17/2019	CCHS
Scarlato, Katie	SIS Data Specialist	Resigned	12/31/2019	Central Office
Schoepf, Daniel	Lead Custodian	Retired	12/31/2019	Cline
Smith, Jason	Teacher	Leave without pay	11/15 - 11/20, 2019	CCMS
Spaulding, Taylor	Preschool Teacher	Hired	12/16/2019	Reiley
Trammell, Derrick	Mental Health Therapist	Hired	12/16/2019	District Wide
Turner, Justin	Winter Guard Director	Hired	11/13/2019	CCHS- Band
Wilson, Tania	AP Clerk	Retired	11/30/2019	Central Office
Zappa, Deborah	Lunchroom Monitor	Resigned	11/13/2019	Grant's Lick

**Substitutes**

Kiddy, Michelle	Substitute Teacher	Hired	11/21/2019	District Wide
Koster, Jennifer	Substitute Teacher	Hired	12/3/2019	District Wide
Kuntz, Jeffrey	Substitute Teacher	Hired	12/4/2019	District Wide
Perry, Jacob	Substitute Paraeducator	Hired	12/3/2019	District Wide
Robertson, Cody	Substitute Teacher	Hired	11/19/2019	District Wide
Weiss, Krista	Band	Hired	11/15/2019	CCMS

**Written Communications and Reports**

SBDM Minutes  
FRYSC Reports  
Homeless Services Report  
Pupil Personnel Report  
Public Relations Report  
Report of Donations  
School Related Field Trip Reports  
    Field Trip Report – Athletics  
    Field Trip Report – Transportation

**School Presentation and Report – Reiley Elementary**

*Susan Rath, Principal*

**Department Presentation – Student Services**

*Sam Jones*

**Independent Auditor’s Report for 2018-19**

*Barnes Dennig*

**Annual Financial Report (AFR) to KDE**

*Tracey Jolly, Director of Finance*

**Procedure Amendment 02.442 AP.21 Comprehensive School Improvement Plan**

**III. DISCUSSION**

**One to One Initiative - CCMS**

**IV. ACTION AGENDA**

**Board Representative to Budget Committee**

The Board appointed Janis Winbigler to serve as the board representative to the Budget Committee.

**Resolution 19-01 Assignment of Silver Grove Voting Precinct (B912)**

19-186 Motion made by Fender, seconded by Dunn, to approve the adoption of Resolution 19-01 Assignment of Silver Grove Voting Precinct (B912) per the recommendation of the superintendent.

VOTE: Winbigler-Yes; Mason-Yes; Dunn-Yes; Fender-Yes; Schultz-Yes. MOTION CARRIED.

**Cincinnati Bell Voice Service Contract**

19-187 Motion made by Mason, seconded by Dunn, to approve the agreement between Campbell County Schools and *Cincinnati Bell* for voice telephone service as presented per the recommendation of the superintendent.

VOTE: Winbigler-Yes; Mason-Yes; Dunn-Yes; Fender-Yes; Schultz-Yes. MOTION CARRIED.

**Award of Bid for Surplus 2000 Chevrolet Express Van**

19-188 Motion made by Schultz, seconded by Mason, to award the purchase of surplus vehicle #102, 2000 Chevy Van 1500, to James Blackaby for \$1,520.00 per the recommendation of the superintendent.

VOTE: Winbigler-Yes; Mason-Yes; Dunn-Yes; Fender-Yes; Schultz-Yes. MOTION CARRIED.

**FMCSA Commercial Driver’s License Drug and Alcohol Clearinghouse Consent Form**

19-189 Motion made by Fender, seconded by Dunn, to approve the Federal Motor Carrier Safety Administration (FMCSA) Commercial Driver’s License Drug and Alcohol Clearinghouse Consent Form per the recommendation of the superintendent.

VOTE: Winbigler-Yes; Mason-Yes; Dunn-Yes; Fender-Yes; Schultz-Yes. MOTION CARRIED.

**Award of Contract to Frontline for Electronic Timesheet Software**

19-190 Motion made by Mason, seconded by Dunn, to approve *Frontline* as the provider of our electronic timesheet software “Time & Attendance” per the recommendation of the superintendent.

VOTE: Winbigler-Yes; Mason-Yes; Dunn-Yes; Fender-Yes; Schultz-Yes. MOTION CARRIED.

**Capital Funds Request for 2019-2020**

19-191 Motion made by Fender, seconded by Schultz, to approve the 2019-20 Capital Funds Request Form as submitted per the recommendation of the superintendent.

VOTE: Winbigler-Yes; Mason-Yes; Dunn-Yes; Fender-Yes; Schultz-Yes. MOTION CARRIED.

**BG#20-112 Gym Floor Replacement – Cline & Reiley; Revised BG-1**

19-192 Motion made by Dunn, seconded by Mason, to approve the revised BG-1 as presented for BG#20-112 Gym Floor Replacement – Cline and Reiley per the recommendation of the superintendent.

VOTE: Winbigler-Yes; Mason-Yes; Dunn-Yes; Fender-Yes; Schultz-Yes. MOTION CARRIED.

**BG#20-149 CCS Paving 2020 – Proposed Owner-Architect Agreement, Bid Documents and BG-3**

19-193 Motion made by Schultz, seconded by Dunn, to approve the AIA Standard Form of Agreement between Owner and Architect, Bid Documents and BG-3 for BG#20-149 CCS – Paving 2020 per the recommendation of the superintendent.

VOTE: Winbigler-Yes; Mason-Yes; Dunn-Yes; Fender-Yes; Schultz-Yes. MOTION CARRIED.

**BG #20-081 CCS Roofing for CCMS and Transportation – Recommendation for Award, BG-1 (Revised) and BG-2**

19-194 Motion made by Mason, seconded by Kimber, to approve the BG-2, revised BG-1 and recommendation for award for Campbell County Schools roofing projects for 2020 (CCMS South and Transportation) to *Kelly Brothers Roofing* per the recommendation of the superintendent.

VOTE: Winbigler-Yes; Mason-Yes; Dunn-Yes; Fender-Yes; Schultz-Yes. MOTION CARRIED.

**BG #20-113 CCHS Flooring – Recommendation for Award and Revised BG-1**

19-195 Motion made by Dunn, seconded by Schultz, to approve the revised BG-1 and recommendation for award for the replacement of carpet at Campbell County High School to *Comtek Interiors* per the recommendation of the superintendent.

VOTE: Winbigler-Yes; Mason-Yes; Dunn-Yes; Fender-Yes; Schultz-Yes. MOTION CARRIED.

**One-to-One Initiative - CCMS**

The board tabled action for the One-to- One Initiative for CCMS. A proposal will be brought back before the Board of Education at the January 13<sup>th</sup> meeting.

**IV. CONSENT AGENDA**

19-197 Motion made by Schultz, seconded by Dunn, that the consent agenda be approved as presented per the recommendation of the superintendent.

**Minutes**

November 18, 2019 Regular Meeting

**Bills - Addendum**

General Fund # 134944-135101 as listed in the Orders of the Treasurer

**Bills – Regular**

General Fund # 135102-135235 as listed in the Orders of the Treasurer

**Treasurer's Report**

Campbell County Board of Education  
Treasurer's Report  
For Month Ended October 31, 2019

Fund	Beginning Balance	Revenue s	Expenditures		Ending Balance
			Salaries	Others	
General	9,582,412	1,595,949	(2,230,457)	(808,953)	8,138,951
Sick Leave Retire.	168,257		0	0	168,257
Committed Funds	400,000		0	0	400,000
Special Revenue	(322,745)	151,646	(263,027)	(204,223)	(638,350)
District Activity	63,149	28,014		(69,401)	21,763
Capital Outlay	178,359	0	0	0	178,359
Building	-	0	0	0	-
Construction	6,338	0	0	0	6,338
Debt Service	(2,144,764)	1,094	0	(5,155)	(2,148,825)
Food Service	106,317	278,774	(62,504)	(164,923)	157,664
<b>Totals *</b>	<b>\$ 8,037,324</b>	<b>2,055,477</b>	<b>(2,555,988)</b>	<b>(1,252,655)</b>	<b>\$ 6,284,158</b>

**Leave of Absence Requests**

Pamela Bezold, Bus Driver at Transportation,  
Intermittent leave from October 23, 2019 through May 29, 2020 for FMLA.

David Buchert, Bus Driver at Transportation, REVISED  
from October 8, 2019 through January 6, 2020 for FMLA.

Jeffrey Combs, Vehicle Mechanic at Transportation,  
from December 2, 2019 through February 24, 2020 for FMLA.

Alison Crabb, Paraeducator at Campbell County Middle School,  
from November 19, 2019 through January 10, 2020 for FMLA.

Allyssa Fessler, Teacher at Crossroads Elementary,  
from October 30, 2019 through February 3, 2020 for FMLA.

Leah Fries, Bus Driver at Transportation,  
from November 5, 2019 through January 3, 2020 for FMLA.

Brittany Gibbs, Bus Monitor at Transportation  
from November 20, 2019 through December 4, 2019 for FMLA.

Dawn Hogan, Teacher at Campbell Ridge Elementary,  
from November 25, 2019 through December 13, 2019 for FMLA.

Abigail Johnson-Vogel, Paraeducator at Reiley Elementary,  
from November 4, 2019 through May 18, 2020 for FMLA

Alison Kreyling, Teacher at Crossroads Elementary  
Intermittent leave from October 7, 2019 through December 20, 2019 for FMLA.

Sherri Manzi, Bus Monitor at Transportation,  
from November 25, 2019 through December 20, 2019 for FMLA.

Lori Mower, Secretary at Central Office,  
from December 18, 2019 through January 29, 2020 for FMLA.

Kevin Noll, Teacher at Campbell County High School,  
from January 6, 2020 through January 17, 2020 for FMLA.

Angela Schmidt, Special Ed Teacher, District Wide  
from December 2, 2019 through January 6, 2020 for FMLA.

Alex Schoepf, Custodian at Campbell County High School,  
from November 12, 2019 through December 23, 2019 for FMLA.

Denise Wagner, Bus Driver at Transportation,  
from November 11, 2019 through November 20, 2019 for FMLA.

Shelli Wilson, Associate Superintendent at Central Office,  
Intermittent leave from October 14, 2019 through June 30, 2020 for FMLA.



**Declaration of Surplus Property – Computers/Technology Equipment, Furniture and 2006 Chevrolet Service Truck**

**UK Food Services Agreement**

VOTE: Winbigler-Yes; Mason-Yes; Dunn-Yes; Fender-Yes; Schultz-Yes. MOTION CARRIED.

**VI. ADJOURN**

There being no further business to come before the board, Ms. Winbigler entertained a motion to adjourn.

19-198 Motion made by Schultz, seconded by Dunn, that the meeting be adjourned.

VOTE: Winbigler-Yes; Mason-Yes; Dunn-Yes; Fender-Yes; Schultz-Yes. MOTION CARRIED.

The meeting adjourned at 7:42 p.m.

APPROVED:

\_\_\_\_\_  
JANIS WINBIGLER, CHAIRPERSON

ATTEST:

\_\_\_\_\_  
DR. DAVID A. RUST, SECRETARY